How to Apply for
OVC FY25 Notices of Funding Opportunities (NOFOs)

Presenters

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Webinar Outline

- OVC Overview and Mission

- How to Apply for NOFOs
  - Funding Process Overview
  - Apply for Funding
  - Application Resources

Find funding opportunities at https://ovc.ojp.gov/funding/current-funding-opportunities

About the Office for Victims of Crime (OVC)

OVC raises awareness of crime victims' issues and supports programs that assist all victims in the aftermath of crime. The office provides leadership and funding for:

- Providing critical direct services
- Analyzing emerging needs and existing gaps in victim services
- Identifying and replicating best practices
- Implementing data-driven and technical innovations in victim services

OVC Funding Process Overview

OVC Application Process Overview

Before You Apply for Funding:

- SAM.gov Registration - Entities must register or renew with SAM.gov

Apply for OJP Funding:

- Step 1: Grants.gov - Apply in Grants.gov

- Step 2: JustGrants - Complete full application in JustGrants

# Before You Apply For Funding

SAM.gov Registration

- Register/confirm "active" registration status
    - First-time registration – may take several weeks
    - Existing registration – annual renewal required
- Obtain/confirm Unique Entity Identifier (UEI)
- Identify current SAM.gov points of contact

Entity Information Home

Get Started with Registration and the Unique Entity ID

Submitting a registration and getting a Unique Entity ID are FREE.

Before You Get Started

Review these steps to choose which option is right for you. You can register to bid and apply for federal awards or you can request a Unique Entity ID only without having to complete a registration.

1 — **2** — **3** — **4**

About Registration | Set up a SAM.gov Account | Prepare Your Data | Get Started
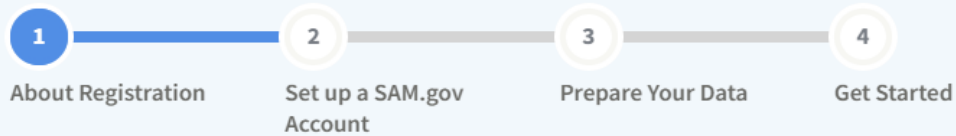
1 About Registration

If you want to apply for federal awards as a prime awardee, you need a **registration**.

A registration allows you to bid on government contracts and apply for federal assistance. As part of registration, we will assign you a Unique Entity ID.

To see comprehensive instructions and checklist for entity registration, download our **Entity Registration Checklist**.

Register Your Entity or Get a Unique Entity ID

Register your entity or get a Unique Entity ID to get started doing business with the federal government.

Get Started

Renew Entity

✓ **Check Entity Status**

Already Registered?

You must renew your registration every 365 days to keep it active. You can make updates to your registration anytime or during
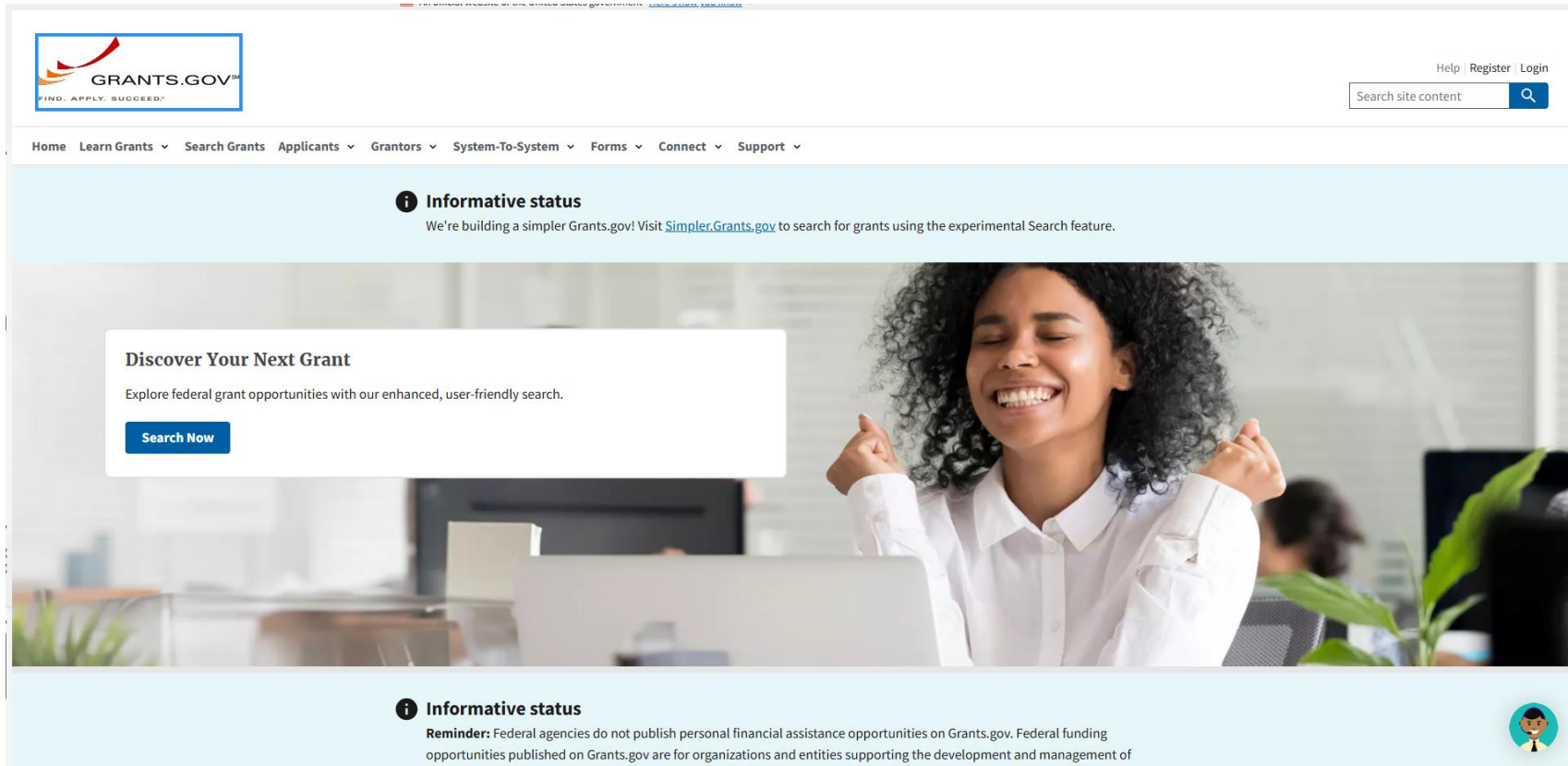
Apply for OVC Funding

Step 1: Grants.gov

- Register/confirm registration status

- Add/confirm users and their roles

- Complete and submit the Application for Federal Assistance (SF-424)

Complete submission at least 48 hours before Grants.gov deadline.

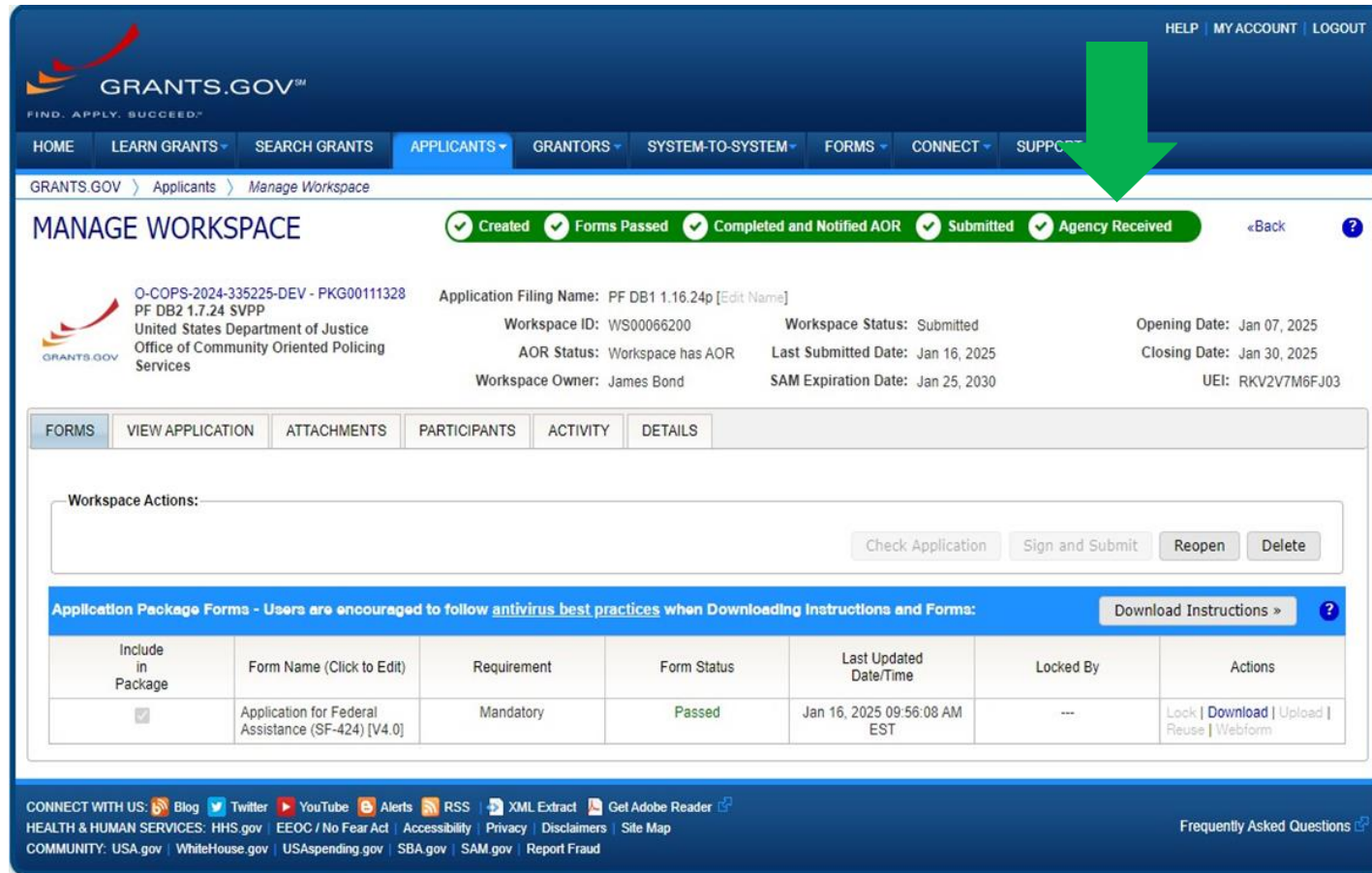Check the Grants.gov Quick Start Guide for tips.

Grants.gov Registration

Complete SF-424

Ensure legal name, EIN, UEI and mailing address is consistent with SAM.gov.

Have the authorized rep sign the form.

Submit!

Moving into JustGrants

Step 2: JustGrants

- Grants.gov data automatically populates a new application in JustGrants.

- Confirm entity profile information and assign user roles.

- Locate the application.

- Enter data and upload the required documents.

- Certify and submit.
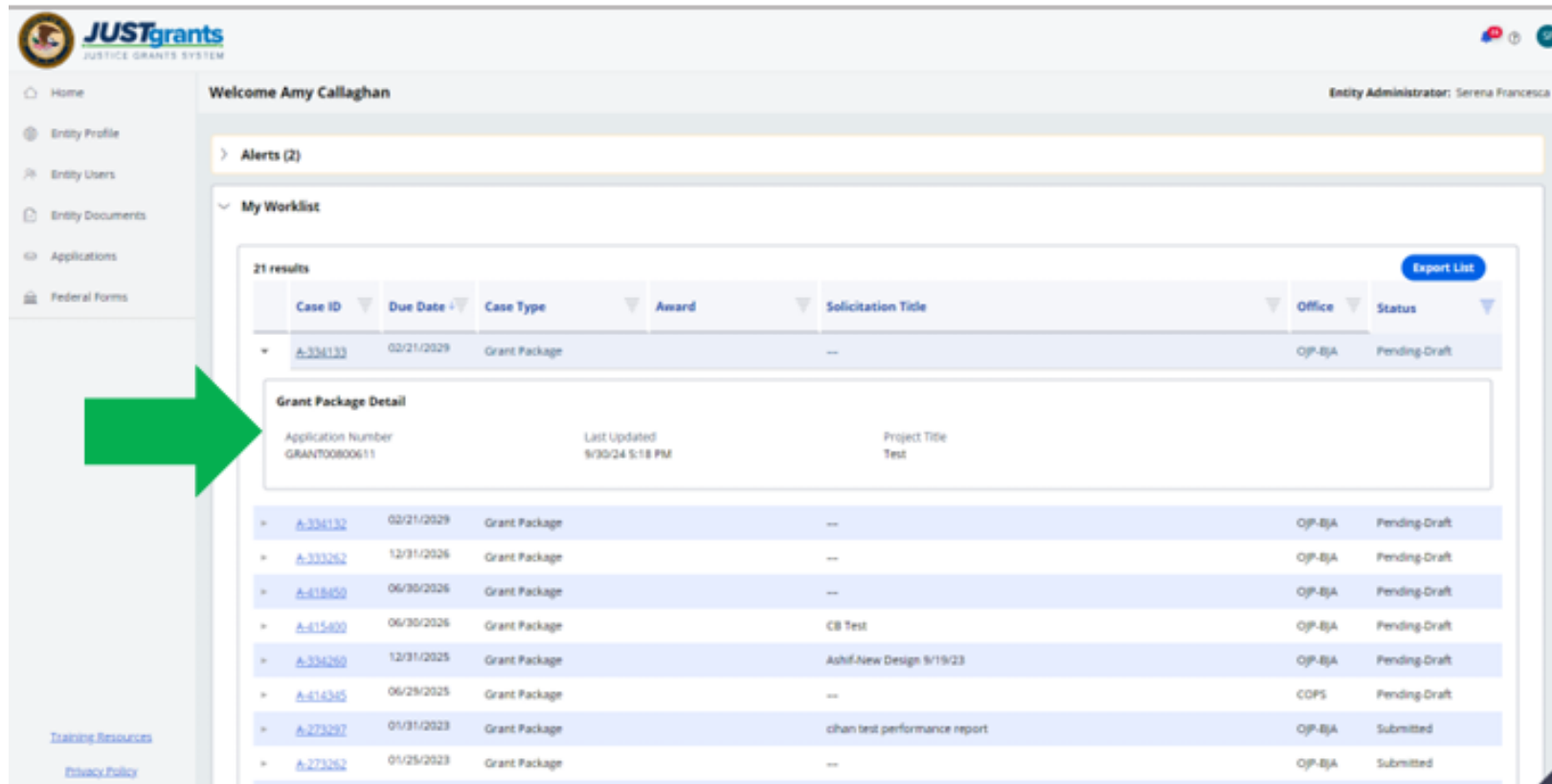
Complete submission at least 48 hours before JustGrants deadline.

Completing Your JustGrants Application

Review all submission requirements. They may include:

- Standard Applicant Information
- Proposal Abstract
- Proposal Narrative
- Budget and Associated Documentation

- Memorandum of Understanding (MOU) and Other Supportive Documents
- Additional Application Components
- Disclosures and Assurances

JustGrants My Worklist Screenshot

JustGrants Applications Screenshot

Reminder - there are two steps:

- **Step 1**: Submit the Application for Federal Assistance (SF-424) in Grants.gov

- **Step 2**: Complete and submit the full application in JustGrants

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What Happens After Application Submission?

After the JustGrants application deadline, OVC starts its review process:

- Basic Minimum Requirements

- Peer Review

- Programmatic and Financial Review

- Risk Review

- Award Decisions Made

Award Notices

1. **Funded Applications:** generally notified by September 30.

    - Accept or decline award within 45 days.

    - Follow steps in [DOJ Award Acceptance Checklist](#).

2. **Non-Funded Applications:** notified after all award recipients have been notified

NOFO Application Resources

Grants.gov Quick Start Guide

https://grants.gov/quick-start-guide/applicants

GRANTS.GOV℠
FIND. APPLY. SUCCEED.®

About this Guide

Please use this guide to help you register and apply for grants using Grants.gov. You may also visit:

- Search Grants to find other grant opportunities.
- Learn Grants for an introduction to federal grants, including how to determine your organization's eligibility.

Before You Start	+
Registering with Grants.gov	+
About Roles and Privileges	+
About Workspaces	+
Creating a Workspace	+
Adding Participants to a Workspace	+
Completing Grant Application Forms	+
Submitting Your Application	+
Tracking Your Application	+
Need Help?	+

About this Guide

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Before You Start	+
Registering with Grants.gov	–

During this process, you will enter some basic information, validate your email address, and create a profile, either for your organization or for yourself.

ⓘ **Everyone must create a profile**
Every person who uses Grants.gov to apply for a grant must have a profile, whether they download forms to fill them out or they use your grant application's workspace to fill out the forms online.

① **On the Grants.gov home page, click Register.**
The system will display the Register page, containing valuable information.

② **At the bottom of the Register page, click the Get Registered Now button.**
The system will display the registration form.

③ **Enter your information in the form and click Continue.**
The system will display the confirmation page.

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JustGrants Training Resources

https://justicegrants.usdoj.gov/training

Additional Resources

▶ **DOJ Grant Application Submission Checklist**

https://justicegrants.usdoj.gov/training/checklist-application-submission

▶ **OJP Grant Application Resource Guide**

https://www.ojp.gov/funding/apply/ojp-grant-application-resource-guide
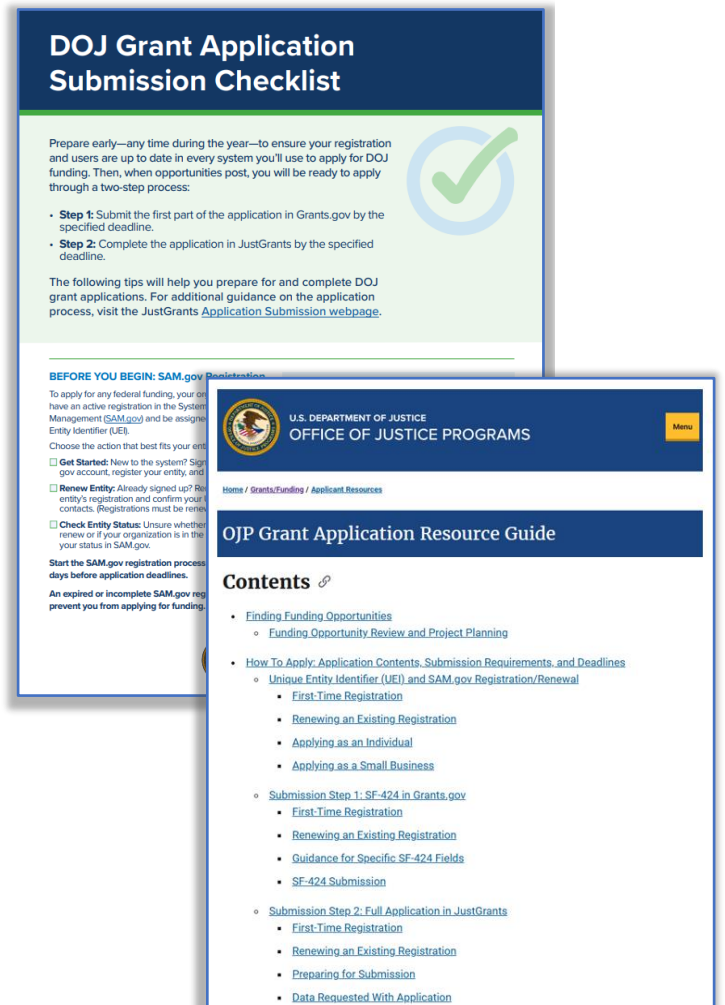
DOJ Grants Financial Guide
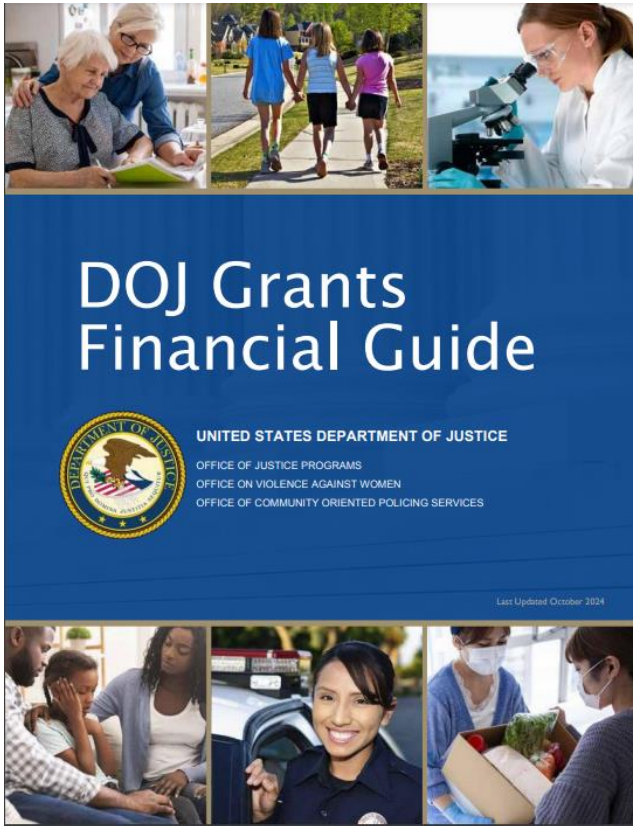
All recipients and subrecipients of DOJ grants and cooperative agreements should consult the DOJ Grants Financial Guide to ensure the effective day-to-day management of awards: https://ojp.gov/financialguide/DOJ/index.htm.

TOP 10 TOPICS	
1. Financial Management Systems	6. Audit Requirements
2. Allowable Costs	7. Conference Costs
3. Unallowable Costs	8. Adjustments to Awards
4. Federal Financial Reports	9. Accounting by Approved Budget Category
5. Performance Reports	10. Subrecipient Monitoring

Information About OVC

https://ovc.ojp.gov

Application Submission Training

> **Attend a Live Training Session**

https://justicegrants.usdoj.gov/training/application-submission

> **Download the Training Slides**

https://justicegrants.usdoj.gov/training/training-virtual-sessions/application-submission-weekly-training-webinar.pdf

> **View the Recording**

https://justicegrants.usdoj.gov/media/video/3016

Weekly Training Webinars: Application Submission

Bookmark this page and check back regularly for session dates and registration links.

Session Topic	Application Mechanics: Submitting an Application
Key Audiences	Entity Administrator, Application Submitter, Authorized Representative
Description	Topics covered in this session include: • Preparing to apply • Completing required forms in Grants.gov • Entity onboarding and JustGrants access • JustGrants roles and responsibilities • Assigning users to applications • Completing, reviewing, certifying, and submitting a JustGrants application
Live Training Sessions	Click the link to register for the session you wish to attend: • July 23, 2025 2:30 to 4:30 p.m. ET • July 30, 2025 2:30 to 4:30 p.m. ET • August 6, 2025 2:30 to 4:30 p.m. ET • August 13, 2025 2:30 to 4:30 p.m. ET • August 20, 2025 2:30 to 4:30 p.m. ET • August 27, 2025 2:30 to 4:30 p.m. ET
Recorded Training Session	• Download the Training Slides • View the Recording
Reference Materials	• Application Submission • DOJ Application Submission Checklist

OVC Office for Victims of Crime

Important Contact Information

Assistance submitting the full application:

833-872-5175

JustGrants.Support@usdoj.gov

 OJP Response Center

Assistance with Programmatic Requirements or to report a technical issue that prevented submission:

800-851-3420 or 202-353-5556 (TTY for hearing-impaired callers only)

OJP.ResponseCenter@usdoj.gov

Important Contact Information

Assistance registering or renewing in SAM.gov:

866-606-8220

https://sam.gov/help

Assistance working in Grants.gov:

800-518-4726

support@grants.gov

https://www.grants.gov/support