

OVC FY 2021 Enhancing Juvenile and Family Court Responses to Human Trafficking

CFDA # 16.582

Grants.gov Solicitation Number: O-OVC-2021-60014

April 6, 2021

Please have a copy of the solicitation available to follow along and take notes.



Presenter



Cynthia Pappas

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Human Trafficking Division

Office for Victims of Crime

Webinar Outline



1. OVC Overview and Mission
2. Breakdown of the solicitation
 - Project Purpose, Goal, and Objectives
 - Eligibility
 - Application and Award Timelines
 - Required Documents
3. Application Process
4. Questions and Answers



Have a copy of the solicitation available to follow along and take notes.



OVC Overview

Mission: OVC is committed to enhancing the Nation's capacity to assist crime victims and to providing leadership in changing policies and practices to promote justice and healing for all victims of crime.

OVC funding supports: victims in tribal communities; state victim compensation and assistance programs; training and technical assistance and information resources; victims of international terrorism and mass violence; federal agencies' provision of victim services; survivors of human trafficking; and demonstration and service projects.

FY 2021 Enhancing Juvenile and Family Court Responses to Human Trafficking



- ❑ Solicitation Closes: **Friday, April 30, 2021**
- ❑ DOJ expects to award grants no later than **September 30, 2021**
- ❑ All project **START** dates should be on or after **October 1, 2021***



***Please Note: Successful applicants MAY NOT begin work until the budget has been reviewed and officially approved by OJP. Additional information and or restrictions may be outlined in the award package.**



Program Description

This solicitation provides funding for organizations to develop or enhance programs to identify and provide services for youth in contact with juvenile and family courts who are victims of human trafficking crimes—actions that facilitate the commercial sexual exploitation or forced labor of youth—or who are at risk for trafficking due to past or current crime victimization. These programs should also seek to increase awareness and identification of sex and/or labor trafficking involving youth by educating court stakeholders and through community outreach efforts.



Categories

- Category 1: Project Sites
- Category 2: Training and Technical Assistance (TTA)



Eligibility

The following entities are eligible to apply:

- State governments
- City or township governments
- County governments
- Native American tribal organizations (other than federally recognized tribal governments)
- Native American tribal governments (federally recognized)
- Nonprofits having a 501(c)(3) status with the IRS, other than institutions of higher education
- Public- and state-controlled institutions of higher education
- For-profit organizations, other than small businesses (for category 2)
- Small businesses (for category 2)

For additional information on eligibility, please review the title page of the solicitation.



Program Information

The purpose of this program is to support the efforts of juvenile and family courts to develop, expand, or enhance programs through multi-agency collaborations in order to:

- 1) increase the identification of youth victims of human trafficking crimes (sex and/or labor trafficking) or youth who are at risk for human trafficking due to past or current crime victimization, including child abuse and neglect;
- 2) provide comprehensive, trauma-informed, supportive direct services for these youth; and
- 3) reduce the incidence of human trafficking re-victimization or other associated crimes.

Goal



The goal of this program is to develop or enhance programs to provide direct services and diversion programs for youth in contact with the juvenile and family court systems who are victims of sex and/or labor trafficking or at risk for human trafficking due to past or current crime victimization, including child abuse and neglect.

Category 1: Objectives



Successful applicants will achieve the goals through the following objectives:

IDENTIFY CHALLENGES AND OPPORTUNITIES

Implement **screening and assessment** protocols/ processes.

Develop or expand intervention models to provide **direct services and/or diversion programs**.

Provide trauma-informed care through a **multidisciplinary team**.

Increase **awareness and identification** of sex and/or labor trafficking involving youth.

Participate in an annual peer-to-peer **learning opportunity** hosted by the OVC-funded TTA provider.



Category 2: Objectives



Successful applicants will achieve the goals through the following objectives:

IDENTIFY CHALLENGES AND OPPORTUNITIES

Development and provision of TTA to the OVC funded programs under Category 1 of this solicitation.

Implement TTA that supports the implementation of best practices, enhances collaboration, and improves outcomes for Category 1 program sites.

Peer-to-peer learning across multiple system stakeholders.

Plan to develop and disseminate best practices regarding sex and/or labor trafficking involving youth, effective court innovations, and lessons learned from this project at the national level.





Deliverables – Category 1

To achieve the above goals, applicants will be required to complete the following deliverables:

- ❑ Services Provided: Measured quarterly by service hours or units delivered, type of service, and other key data points.
- ❑ Quarterly Performance Measures Data Collection: Award recipients will be required to submit performance measure data and a quarterly performance report in JustGrants.
- ❑ Semiannual Progress Reports and Quarterly Financial Status Reports





Deliverables – Category 2

To achieve the above goals, applicants will be required to complete the following deliverables:

- ❑ TTA Delivery: Measured as training and technical assistance activities taking place within the reporting period and other key data points.
- ❑ Quarterly Performance Measures Data Collection: Award recipients will be required to submit performance measure data and a quarterly performance report in JustGrants.
- ❑ Semiannual Progress Reports and Quarterly Financial Status Reports



Federal Award Information



Category 1: Project Sites – C-OVC-2021-00014-PROD

Maximum number of awards OVC expects to make:	4 Awards
Estimated maximum dollar amount for each award:	\$450,000
Total amount anticipated to be awarded under solicitation:	\$1.8 million
Period of Performance start date:	10/01/2021
Period of Performance duration:	36 Months

Federal Award Information



Category 2: Training and Technical Assistance – C-OVC-2021-00014-PROD

Maximum number of awards OVC expects to make:	1 Award
Estimated maximum dollar amount for each award:	\$600,000
Total amount anticipated to be awarded under solicitation:	\$600,000
Period of Performance start date:	10/01/2021
Period of Performance duration:	36 Months



Type of Award

Awards will be made as **Cooperative Agreements**:

- Substantial involvement between awarding agency and recipient during the performance period
- Awarding agency closely participates in the performance of the program

See the “Administrative, National Policy, and Other Legal Requirements” section of the [OJP Grant Application Resource Guide](#) for more information.



Application and Submission Information



Applications **MUST** Include

These elements **MUST** be included in the application submission to meet the basic minimum requirements to advance to peer review and receive consideration for funding:

– **Proposal Abstract**

– **Proposal Narrative**

- Description of the Issue (15%)
- Project Design and Implementation (40%)
- Capabilities and Competencies (30%)
- Plan for Collecting the Data for this Solicitation's Performance Measures (5%)

– **Budget Worksheet including the Budget Narrative (10%)**



Proposal Abstract

An abstract is a **clear and simple summary statement** about your proposal.

This statement should be no more than 400 words and should include:

- Name of the applicant,
- primary activities,
- products and deliverables,
- the service area, and who will benefit from the proposed project

This will be completed in the JustGrants Web-based form.

Proposal Narrative Format



The proposal narrative must:

- Be double-spaced
- use a standard 12-point font (Times New Roman is preferred)
- Have no less than 1-inch margins
- NOT exceed 15 pages. Pages should be numbered “1 of 15,” “2 of 15,” etc.
- Be submitted as an attachment in JustGrants.

Proposal Narrative Format



The following sections are part of the proposal narrative:

1. Description of the issue
2. Project design and implementation
3. Capabilities and competencies
4. Plan for collecting the data required for this solicitation's performance measures

Proposal Narrative: Description of the Issue



This section must:

- Describe the nature and scope of the problem that the program will address.
- Applicants should use data to provide evidence that the problem exists, demonstrate the size and scope of the problem, and document the effects of the problem on the target population and the larger community, including the data source.
- Describe any research or evaluation studies that relate to the problem and contribute to their understanding of its causes and potential solutions.

Proposal Narrative: Project Design and Implementation



This **section** should include goals, objectives and activities that are aligned with solicitation

- Be brief, concise, and clear.
- Make sure the information is consistent throughout your proposal.
- Create solid goals and measurable objectives:
 - Objectives should be **SMART**:
Specific, **M**easurable, **A**ttainable, **R**ealistic, and **T**ime-bound
- Focus on the future and setting a realistic timeline to complete the project.

Proposal Narrative: Capabilities and Competencies



Applicants should:

- Describe the experience and capability of the applicant organization and any contractors or subgrantees that the applicant will use to implement and manage this effort and its associated federal funding, highlighting any previous experience implementing projects of similar design or magnitude.
- Highlight their experience/capability/capacity to manage subawards, including details on their system for fiscal accountability.
- Describe the roles and responsibilities of project staff and explain the program's organizational structure and operations.
- Include a copy of an organizational chart.

Proposal Narrative: Plan for Collecting Data



- Who will be responsible for reporting the required performance measures?
- How will data be collected?
- Any additional performance metrics?
- What data sources will be used? – Any legal, policy, or other barriers to gaining access?

Budget Worksheet and Budget Narrative



See the [OJP Grant Application Resource Guide](#) for additional information.

- Use the JustGrants web-based form.
- Personnel costs should relate to the key personnel for the project.
- The budget should include adequate funding to fully implement the project, broken out by year, reflecting 36 months.
- The budget should be mathematically sound and correspond with information described in the Proposal Narrative and aligned with the project design.



Applications Should Also Include

Along with the 3 required documents, the following information should be included in the application submission:

- Application for Federal Assistance (SF-424)
- Standard Application Information
- Timeline
- Letters of Support/Memoranda of Understanding
- Indirect Cost Rate Agreement (if applicable)
- Financial Management and System of Internal Controls Questionnaire
- Disclosure of Process Related to Executive Compensation
- Tribal Authorizing Resolution (if applicable)
- Research and Evaluation Independence and Integrity
- Request and Justification for Employee Compensation; Waiver (if applicable)
- Disclosure of Lobbying Activities (SF-LLL)
- Applicant Disclosure of Pending Applications
- DOJ Certified Standard Assurance
- DOJ Certifications Regarding Lobbying; Debarment, Suspension and Other Responsibility Matters; and Drug-Free Workplace Requirements
- Applicant Disclosure and Justification—DOJ High-Risk Grantees



Application Process

Register for Upcoming Application Submission Webinars



Webinar:
***Application Mechanics:
Submitting an Application***

Learn more about how to apply for DOJ funding opportunities by registering for one of the [upcoming webinar sessions](#).

Register for Upcoming Application Submission Webinars

Additional dates added: [*Application Mechanics: Submitting an Application*](#)

- Thursday, April 8, 2021 1:00 p.m. ET
- Monday, April 12, 2021 3:00 p.m. ET

What you'll learn:

- ✓ Steps to take prior to applying for funding
- ✓ How to find open DOJ funding opportunities in Grants.gov
- ✓ How to apply for funding using JustGrants
- ✓ The JustGrants roles and their responsibilities and required actions
- ✓ How to navigate and use the system
- ✓ Where to find training materials, job aids, and other resources



JUSTgrants
JUSTICE GRANTS SYSTEM

DOJ Application Submission Checklist

Review the [*DOJ Application Submission Checklist*](#)

The checklist covers all necessary steps to complete the two-part application process in Grants.gov and JustGrants.

The checklist includes:

- ✓ how to prepare to apply
- ✓ completing the abbreviated application in Grants.gov
- ✓ Entity Onboarding and JustGrants Access
- ✓ completing, reviewing, certifying and submitting your application in JustGrants, and
- ✓ helpful user tips



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JustGrants Training and Resources

- Access [recording](#) and [slide deck](#) from previous webinars
- Refer to the [JustGrants Training Application Submission](#) page for additional information and training on the application submission process
- Bookmark the [JustGrants Training](#) page for updates



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Submission Information

Step 1: Applicants will submit an **SF-424** and an **SF-LLL** in Grants.gov at <https://www.grants.gov/web/grants/register.html>. To register in Grants.gov, applicants will need to obtain a Data Universal Numeric System (DUNS) and System of Award Management (SAM) registration or renewal.



Step 2: Applicants will submit the **full application** including attachments in JustGrants at [JustGrants.usdoj.gov](https://www.justgrants.usdoj.gov).



Refer to the Registration and Submission section of the OJP Grant Application Resource Guide at <https://ojp.gov/funding/Apply/Resources/Grant-App-Resource-Guide.htm> for instructions on How to Apply (<https://www.ojp.gov/funding/apply/ojp-grant-applicationresource-guide#howToApply>)

OJP Grants Application Resource Guide



The screenshot shows the top portion of a website. On the left is the U.S. Department of Justice seal. To its right, the text "U.S. DEPARTMENT OF JUSTICE" and "OFFICE OF JUSTICE PROGRAMS" is displayed. In the top right corner, there are links for "Contact Us", "Careers", "Subscribe", and a share icon. Below these is a search bar with the word "Search" and a magnifying glass icon. A navigation menu below the search bar includes "Home", "About Us", "News Center", "Grants/Funding" (which is highlighted with a yellow underline), "For Congress", "Resources", "Topics", "Training", and "Data". Below the navigation menu is a breadcrumb trail: "Home / Grants/Funding / Applicant Resources". The main content area is a large blue rectangle with the text "OJP Grant Application Resource Guide" in white.

Visit: <https://www.ojp.gov/funding/apply/ojp-grant-application-resource-guide>

Important Web Resources



- Office for Victims of Crime: <https://ovc.ojp.gov>
- DOJ Grants Financial Guide: <https://ojp.gov/financialguide/DOJ/index.htm>
- JustGrants: <https://justicegrants.usdoj.gov/>
- Grants.gov: <https://www.grants.gov>
- OJP Grant Application Resource Guide: <https://www.ojp.gov/funding/apply/ojp-grant-application-resource-guide>
- OVC Training and Technical Assistance Center: www.ovcttac.gov
- Grant Performance Measurement Reporting: <https://ojp.gov/performance/>
- OJP Resource Center: <https://www.ojp.gov/ncjrs/new-ojp-resources>

Important Contact Information



Technical Assistance Submitting the SF-424 and SF-LLL into
Grants.Gov: 800-518-4726, 606-545-5035 | support@grants.gov



Technical Assistance Submitting the FULL APPLICATION into
JustGrants: 833-872-5175 | JustGrants.Support@usdoj.gov



Technical Assistance with Programmatic Requirements contact the
OJP Response Center: 800-851-3420 | grants@ncjrs.gov

Important Dates



Application Mechanics Webinars

(recordings available [Training: Application Submission | JUSTICEGRANTS \(usdoj.gov\)](#))



Part 1: Submit SF-424, SF-LLL in Grants.gov by



Part 2: Submit Full Application in JustGrants.gov by



Question Time



To submit a question, use the [Q&A Box](#) and select [all panelists](#).