

DARYL FOX: Good afternoon, everyone. And welcome to today's webinar, "OVC FY 2023 Anti-Human Trafficking Programs," hosted by the Office for Victims of Crime.

At this time, my pleasure to introduce Brecht Donoghue, Director of the Human Trafficking Division within the Office for Victims of Crime, for welcoming remarks and to begin the presentation.

BRECHT DONOGHUE: Yes, I am the Director of OVC's Human Trafficking Division. We are pleased you're joining us today to receive--to receive information and an overview of OVC's planned FY 2023 anti-trafficking solicitations.

Before we begin, we'd like to quickly introduce ourselves. Here you'll find the Office for Victims of Crime's Human Trafficking Division Staff. I will be joined in presenting today by my colleagues Alissa Huntoon, a Senior Policy Advisor within the division, and Darian Hanrahan, a Victim Justice Program Specialist. They will both be presenting portions of the webinar today. And a number of other staff will be assisting with answering questions in the chat. Next slide.

Today we will discuss a bit about OVC and OVC's Human Trafficking Division; provide an overview of all planned FY 2023 OVC human trafficking solicitations, including the funding opportunity focus, eligibility, highlight any changes to the FY 2023 solicitations that may have been previously released in previous years; discuss required application documents; and review the many resources and tools available to you.

The main purpose of today's presentation is to help potential applicants understand what funding opportunities might be of interest to you based on your type of organization, the kind of work you do, and the population you serve. Because not all of our funding opportunities, or we call them solicitations generally, have been released publicly, we are limited in the information we can share with you today on any solicitations that have not yet been posted. However, we do plan to cover basic information and any significant changes to those FY 2023 solicitations that are now public. Additionally, we will hold one additional pre-application webinar. We're right now planning it for April 20th. And that one will cover all solicitations that are currently open, including those who--that have not yet been released. Next slide.

So the Office for Victims of Crime is part of the Department of Justice, Office of Justice Programs and administers the Crime Victims Fund, which is financed by fines and penalties paid by convicted federal offenders and not from tax dollars. OVC channels that money towards victim compensation and assistance throughout the United States, raises awareness about victims' issues, promotes compliance with victim's rights laws, and provides training and technical assistance and publications and products to victims assistance professionals. This funding supports for real programs to states, territories, and tribes, as well as many OVC discretionary grant programs for victims of crime.

OVC is also the largest federal funder of anti-trafficking programs in the U.S. Currently, we oversee almost 500 active anti-trafficking awards, representing over \$320 million.

OVC receives funding through a number of anti-trafficking appropriations, including funds authorized under the Trafficking Victims Protection Act. The OVC Human Trafficking Division, which was formed in 2020 to centralize OJP's anti-trafficking activities within the Office for Victims of Crime, has a mission to enhance capacity, to identify, assist, and provide services to all victims of human trafficking and lead the nation in supporting victim-centered and trauma-informed programs, policies and resources that promote justice, access, and empowerment. Next slide.

So in Fiscal Year 2023, OVC has been appropriated over \$1.8 billion to help improve victim services throughout the nation. While the majority of OVC's funding is Victims of Crime Act funding, which goes to states and territories as formula funding for victims compensation and victims assistance programs, OVC anticipates that this year, approximately \$95 million in anti-trafficking funding will be disseminated to the field to support comprehensive victim services, multidisciplinary task forces and statewide system improvement efforts and training and technical assistance for the anti-trafficking field. Next slide.

Now let's take more in like the--sorry. Now let's take a look more in-depth at the anticipated FY 2023 OVC anti-trafficking solicitations.

Currently, OVC is planning nine anti-trafficking solicitations for Fiscal Year 2023. Six of our solicitations have already been released and are shown on this slide with their respective Grants.gov and JustGrants due dates. Later in this presentation, we'll talk about the need to submit two separate parts of your application to meet both deadlines. So please be sure you are taking a close look at both deadlines, if you intend to submit under a particular solicitation. Please be aware that this list could possibly change, so we encourage you to sign up for OVC's social media to keep up-to-date on all our funding opportunities. You can also always go to the OVC website or the DOJ Program Plan to see the latest of what we have planned. And we've got some links that I believe we'll be dropping in the chat to direct you to those sources.

It is also important to note that many of our solicitations have multiple categories aimed at different types of programs and applicants. These categories may have different eligibility requirements. This includes some solicitations that include categories for services or programs and training and technical assistance. So for purposes of clarity in the upcoming slides, we have done our best to group our solicitations based on similar focus areas and types of programming.

So, OVC's additional three anti-trafficking solicitations should be posted in the next few weeks. We anticipate providing more details about these solicitations at our April 20th webinar. So these are the three that have not yet posted publicly. Next slide.

So for the purposes of this presentation, as I mentioned previously, we have grouped our solicitations into buckets, meaning they are grouped by type of programming. You should be aware that some solicitations fall into more than one bucket. And if so, we've noted this in our slide. To keep things from being too confusing, we will talk about all of

our training and technical assistance funding opportunities at the very end, regardless of whether they're included as a category in a programmatic solicitation or a standalone solicitation by themselves.

But for FY '23, we plan to release solicitations that can be grouped into the following buckets by focus area. So we have our solicitations that provide funding for direct services, solicitations focused on the Enhanced Collaborative Model Task Force, our youth-focused--youth-focused solicitations, a fellowship solicitation, and a number of training and technical assistance funding opportunities. This can be for TTA for specific cohorts of OVC's anti-trafficking grantees or broader TTA for the anti-trafficking field.

All of OVC's funding opportunities are posted on the OVC website. Barring unforeseen circumstances, we anticipate all solicitations will be open for 60 days. And unless otherwise stated in a solicitation, the project periods for all awards under these solicitations will be 36 months. Next, we will discuss the solicitations that fall into each bucket. For those that are currently posted, we will provide some additional details and highlight any significant changes from previous years, if they are solicitations that actually occurred in previous years. Next slide.

So for FY 2023, we are releasing three solicitations that are focused primarily on providing direct services to victims of human trafficking, meaning that the funds can be used to provide a variety of comprehensive services to survivors of human trafficking. Types of services may include, but are not limited to, case management, mental health, substance use, housing, employment, education, and legal services. Other solicitations that we discuss later in the present--presentation may include some focus on direct services, but they're--they have other significant program elements too, so we grouped them into separate buckets.

First, we have the OVC FY 2023 Services for Victims of Human Trafficking solicitation. The purpose of this program is to develop, expand, or strengthen victim service programs for victims of human trafficking. This program also responds to specialized service needs that have been identified by the anti-trafficking field. This program is intended for programs serving adults or a combination of adults and youth. We'll talk about our primarily youth-focused solicitation in a few moments. But if you have a program that provides services primarily to youth, you would want to apply under our integrated services solicitation, which we'll discuss in a few moments. Also, if your program primarily focuses on housing services for survivors of human trafficking of any age, you should plan to apply under our housing-specific solicitation, which we will discuss on the next slide.

Similar to last year, there are three purpose areas in the Services for Victims of Human Trafficking solicitation, which--oh, you know, I said we do it on the next slide, but that was before I added in additional information because this solicitation has now posted, so it will be on a forthcoming slide. We're still talking about our Services for Victims of Human Trafficking solicitation, which is now publicly posted.

So similar to last year, there are three purpose areas in the Services for Victims of Human Trafficking solicitation. They are Purpose Area 1, developing capacity to serve human trafficking victims. This focus is specifically on organizations that have limited or no prior experience in serving victims of human trafficking, also organizations that have limited or no prior experience in receiving direct federal funding to serve victims of human trafficking.

Purpose area 2 is for enhancing access to comprehensive services that this is aimed at organizations with a demonstrated history of serving human trafficking victims with a comprehensive range of direct services to offer.

And then the last purpose area is for specialized services for human trafficking victims. And this is for organizations with a demonstrated history of providing a specialized service beyond case management to victims of human trafficking. So if you are an organization that provides, you know, case management as well as an array of services, and you have a documented history of doing so, you would apply under Purpose Area 2. Whereas if you are providing a specific service, such as legal services, and that is primarily what you will be funding or seeking to fund to support under your solicitation, you would apply, excuse me, under Purpose Area 3. Next slide.

So, well, now we're at housing. So while the Services for Victims of Human Trafficking solicitation will support comprehensive and specialized services provided by program serving primarily adult victims of human trafficking, if you have a program that focus-- focuses primarily on providing housing services to trafficking survivors, regardless of the age of your clients, you will want to apply under OVC's FY 2023 Anti-Trafficking Housing Assistance Program, under the housing services category. This program supports transitional housing and short-term housing assistance for victims of all forms of human trafficking. This solicitation has multiple categories, including a category to fund a TTA provider. So please pay attention to what category you are applying under.

You'll note that on this slide and on some forthcoming slides, we've actually underlined the category within a solicitation, either program services or TTA that the slide is focused on. So if you're wondering what that little underline on the slide means, it's just to indicate that we're talking right now about the category that is specific to program services. Depending on the category, applicants will be able to apply for housing services that range from up to \$600,000 to up to \$1.2 million. And we will discuss the housing TTA category in a few slides. Note that this solicitation is not yet posted. Next slide.

If you are looking to--If you're looking for funding to provide direct services to a population comprised primarily of children or youth sex or labor trafficking victims, you will want to apply under OVC's FY 2023 Integrated Services for Minor Victims of Human Trafficking. This is the solicitation I mentioned when we were talking about the direct services for human trafficking solicitation. This is the integrated--the integrated services solicitation is specifically focused for programs primarily serving youth victims. This program is designed to enhance the quality and quantity of services available to assist

victims of human trafficking under the age of 18. This opportunity is for programs serving victims who were trafficked and began receiving services while under the age of 18. Applicants may apply for awards up to \$950,000. And this solicitation is not yet posted. Next slide.

We will release two solicitations related to the OVC FY 2023 Enhanced Collaborative Model Task Force Program to Combat Human Trafficking. One of the task forces--One for the task forces themselves and another for training and technical assistance, which we will discuss when we get to the TTA bucket. Under the OVC FY 2023 Enhanced Collaborative Model Task Force to Combat Human Trafficking solicitation, which has been released, law enforcement and victim service applicants both apply for funding to support the development or enhancement of multidisciplinary human trafficking task forces that work to identify victims of sex and labor trafficking, ensure that they have access to a comprehensive array of services, and conduct trauma-informed victim-centered human trafficking investigations and prosecutions. There are multiple categories in the solicitation and awards will range from \$750,000 to \$1 million, depending on the purpose area. So since two awards are made per task force, the total funds per task force will be \$1.5 million to \$2 million. Next slide.

So Purpose Area 1 funding under the ECM Task Force solicitation will help new task forces with critical first steps related to starting up a multidisciplinary task force and establishing a strong foundation of task force co-leadership structure, clear roles and responsibilities, and internal processes and protocols.

Purpose Area 2 funding will support expanded task force partnerships, refinement and implementation of existing and new protocols, meaningful survivor engagement and continued commitment to implementing a diverse set of proactive approaches that are victim-centered and trauma- and survivor-informed.

And then Purpose Area 3 is a new category under this particular solicitation. This funding will assist a statewide multidisciplinary response to human trafficking for a statewide task force at any stage of development, new or previously funded. Next slide.

So this slide actually highlights some of the key changes in the OVC ECM solicitation this year, but it certainly does not replace reviewing the entire solicitation for other minor changes that occur from year to year. As mentioned on the last slide, this year for the first time, the ECM solicitation offers a category for statewide task forces on either new or previously OJP-funded that recognizes the challenges of establishing a statewide approach and offers a higher funding amount, \$1 million per award and \$2 million per task force that reflects these differences. This solicitation includes how OVC defines a high functioning ECM task force, a process that reflects the stages of how an ECM task force seeks to evolve over time. The program narrative length was increased to 25 pages. And there are several sections of the solicitation that discuss how OVC provides support and TTA to OVC-funded task force to help them successfully achieve program goals and objectives and completion of required deliverables. In certain sections of the solicitation, there is language that specifically requests information on designated

partners, meaning if you're a law enforcement lead applicant, please identify your proposed prosecution partner and vice versa. And because this solicitation is so complex, there will be a separate pre-application webinar about the FY '23 ECM solicitation on Wednesday, April 5th, from 1:00 to 2:00 PM. The registration details can be found on the OVC website. Next slide.

Moving on to our youth-focused solicitations. We have the Integrated Services for Minor Victims of Human Trafficking solicitation, which we discussed earlier. This solicitation is comparable to our direct Services for Human Trafficking Victims solicitation, but the expectation is that applicants will be proposing programs that will primarily serve children and youth trafficking victims. As mentioned earlier, awards will be up to \$950,000. And again, this solicitation has not yet posted, but we anticipate it posting very soon.

Like our housing assistance solicitation, our OVC FY 2023 Preventing Trafficking of Girls Program Sites and Training and Technical Assistance solicitation has both a program site category and a TTA category. We will discuss the TTA category in a moment, but right now we are focused on the program sites that will work to prevent, reduce, and--sorry, prevent and reduce victimization of girls who are vulnerable to sex trafficking. It is important to note that this solicitation differs from the Integrated Services for Minor Victims of Human Trafficking solicitation, in that the programs may be primarily focused on prevention and may serve girls at risk of human trafficking. This is the only OVC solicitation that allows prevention activities to be the primary focus of project activities and is also the only one that allows programs to focus specifically on girls. Program sites will be awarded up to \$500,000. Next slide.

So program sites funded under the Preventing Trafficking of Girls Program will support programs that replicate and scale-up prevention and early intervention programs shown to be effective and promising for girls and young women who are at risk of, or victims of, sex and labor trafficking; implement or enhance efforts to identify and provide comprehensive services; and participate in an annual peer-to-peer learning opportunity hosted by the TTA provider. Please note that services may be provided to girls and young women up to and including age 25. Next slide.

OVC will also release our FY 20--sorry. We have actually released our FY 2023 Improving Outcomes for Child and Youth Victims of Human Trafficking. The purpose of this program is to improve outcomes for children and youth victims of sex and labor trafficking Section 103 of the Justice for Victims of Trafficking Act and establish the possibility of funding for victim-centered grants focused on creating or enhancing collaborative multistakeholder responses to identifying and assisting child trafficking victims and investigating and prosecuting human trafficking cases involving children. Because this work focuses on improving system responses at the state court tribal level, eligible app--eligible applicants are federally recognized tribes in state government entities. While some direct victim services may be proposed under the solicitation to fill gaps in services, the primary focus of these funds should be to establish partnerships and work to plan an enhanced coordinated response to addressing child and youth

human trafficking at the state or tribal level. Awards for this solicitation are up to \$1.5 million.

And now I'm going to turn it over to my colleague, Alissa, to continue this presentation.

ALISSA HUNTOON: Thank you, Brecht. All right. So we talked about those buckets earlier before, and now we are shifting to our Training and Technical Assistance bucket. And as we mentioned, some of our TTA funding opportunities are in their own standalone solicitations, but other TTA opportunities are categories within a broader solicitation. The FY '23 Human Trafficking Training and Technical Assistance Program supports the provision of training and technical assistance, as well as the development of tools and resources to assist service providers and the anti-trafficking field to ensure successful outcomes for survivors of trafficking. So this year, there's going to be two categories under this TTA solicitation. One is focused on TTA for legal providers, and you'll see that's anticipated to be up to \$2 million, and the other is focused on labor trafficking with up to \$1 million in the awards. Next slide.

So these next few slides are just highlighting and polling some information directly from the solicitation itself. So I'm not going to read through all the bullets. All of this you're going to find in the solicitation. But we wanted to pull it out and note for you that there are some changes. So for this Purpose Area 1 for TTA, the target audience here are legal service providers that provide legal services to trafficking victims. And then below on the bullets are all the activities that are part of that TTA. Next slide.

And similarly here you have for Purpose Area 2 enhancing grantee responses for labor trafficking. This TTA audience are our anti-trafficking grantees to enhance their responses around labor trafficking, particularly FY 2023 grantees. And it also talks a little bit about doing some community resource and partnership mapping as well. Again, what's on the slide here is taken directly from that solicitation. But we wanted to note that for you that there is a slight change, so be sure you pay attention to that solicitation. Next slide, please.

There's also a TTA component in this year's Anti-Trafficking Housing Assistance Program. So before we were talking about the services specific to housing and this is the TTA solicitation. So this is--this particular TTA category is going to fund a project that will support OVC's Human Trafficking Housing grantees and their partners as noted, but also to provide some practitioner-driven and evidence-based TTA for those grantees to develop and expand and enhance housing assistance for all victims of human trafficking. This may also include resources, though, for other anti-trafficking programs that provide housing services. And then as a reminder, again, this one is not yet posted, but the amount available will be up to \$2 million. Next slide.

So in FY 2023, the ECM program will be releasing a TTA solicitation, which is its own standalone solicitation. And that is funding a project that will support the needs of all the currently funded ECM task force partners. And that is to help them to develop and sustain this multidisciplinary approach to increase their capacity to both identify and

support victims and hold offenders accountable. This program provides, or will provide, a TTA strategy that clearly identifies, defines, and supports the core elements of a successful ECM task force model. And the expectation is that this TTA award will also provide assistance to sites to help them plan, develop, and implement a set of sustainable multifaceted strategies to identify victims of all forms of human trafficking, connect them to services, and includes investigative and prosecutor methods that are rooted in victim-centered and trauma-informed practices. This successful applicant will propose a collaborative model of TTA that should involve a consortium, or a collective of experienced entities, that have the relevant expertise in the core areas of the ECM program. So again, not yet posted, and that award will be up to \$3 million.

And finally, the OVC FY '23, the Preventing Trafficking of Girls TTA does include a category that is focused specifically on supporting TTA for the program sites. And again, to help them with the goals and objectives of that award and to reduce the victimization of girls who are vulnerable to sex trafficking. So that award is going to be up to \$1.5 million. And as noted, that is currently posted. Next slide.

And again, as noted on the slide here, and I'm not going to read through all of them, it is all spelled out in this solicitation, but there aren't any significant changes here on the TTA side. Next slide.

And as mentioned, the--we are offering an OVC Human Trafficking Fellowship program this year. And this one is very different from the rest. And under this particular program, we're seeking applications for an individual to assist the anti-trafficking field with identifying and understanding human trafficking issues, as well as promising practices for assisting survivors of human trafficking. So this funds a 1- to 3-year fellowship. There's some flexibility there in time. In person or virtual. Part-time or full-time. And that is to be proposed by the applicant. And it does include three potential areas of focus: service provision program model analyses, analysis of diversion courts for minors in particular, as well as forced criminality analyses. The fellow is expected to conduct a landscape analysis and/or literature review on their area focus. They'll also be conducting some qualitative interviews and site visits with grantees and/or key stakeholders, helping to assess and collect quantitative data and potentially also author a report that would be intended to be published externally. And they'll also assist us with some research to practice and evidence integration activities. So we are looking for somebody that does have strong research and/or data analysis expertise and experience here. And again, the applicants can propose full- or part-time over that 1 to 3 years. But it is anticipated that that person will be onsite at OVC for some portion of that period. But again, there is some flexibility there. And once the award is made, OVC will work with the fellow to determine the schedule that works--that works appropriately for that combination of onsite and remote work. And it's up to \$400,000 and that solicitation is currently posted as well.

And with that, I will turn it over to my colleague Darian.

DARIAN HANRAHAN: Thanks, Alissa. So, just turning to eligibility really quick. This really should be your first stop when you take a look at a solicitation, try to determine whether it fits your needs because you're going to want to check the eligibility listed in each solicitation. Because each solicitation may have categories that have different eligible applicants. You can also find basic eligibility information for each solicitation at the DOJ Program Plan. This example, on the screen shows, eligible applicants for the direct service-focused OVC FY '23 Services for Victims of Human Trafficking solicitation. And for the solicitations that have posted, you can find those specific details about eligibility on the front cover page of the solicitation.

All right. Talking a little bit more about eligible--eligibility. So eligibility--Eligible applicants for all direct services-focused funding opportunities, and most of our youth-focused funding opportunities will include educational institutions, federally recognized tribes, government entities, and nongovernment organizations. We do want to note that the TTA funding opportunities, including TTA that may appear as a category in a broader solicitation, such as the housing solicitation and the preventing trafficking of girls solicitations, are going to have different eligibility criteria that we are going to discuss in a moment.

All right. So for our FY '23 Enhanced Collaborative Model or ECM Task Force to Combat Human Trafficking program, eligible applicants are going to be federally recognized tribes, government entities, and nongovernment organizations. So, again, just a reminder that the solicitation requires a partnership between a law enforcement agency and a victim service organization. Each partner applicant is responsible for submitting their entity's applications separately into JustGrants. So, if a task force does not submit two separate applications into JustGrants by the due date, the task force will be excluded from consideration for funding.

All right. For youth-focused programs. The one youth-focused program that has eligibility that differs from the other direct service-focused programs is our Improving Outcomes for Child and Young Victims of Human Trafficking Program. So, eligible applicants for this solicitation are federally recognized tribes and state government entities. And this is really because the program supports state and tribal systems improvement programs.

All right. So eligible applicants for all of our Training and Technical Assistance or TTA funding opportunities, regardless of whether they are category in a broader solicitation or in a standalone solicitation, are educational institutions, nongovernment organizations, and small businesses, and for-profit organizations who agree to forego any profit or management fee. So again, just as a reminder, the TTA solicitations are our Human Trafficking Training and Technical Assistance Program, our Enhanced Collaborative Model or ECM Task Force to Combat Human Trafficking Training and Technical Assistance Program, our Anti-Trafficking Housing Assistance Program that encompasses both services and TTA, and our Preventing Trafficking of Girls Program Sites and TTA.

And lastly, for our Fellowship Program the eligibility is limited to an individual with research or data analysis expertise.

All right. Shifting gears a little bit here. We want to talk about an OVC priority that you have seen across all of our FY '23 Anti-Trafficking Solicitations and what you will see in the ones that are still pending. So for much of the past two decades, a lot of anti-trafficking efforts within the United States have really focused predominantly on sex trafficking, and there's a lot of growing recognition that more needs to be done to address labor trafficking. We've seen this reflected in the 2018 reauthorization of the TVPA, which increased reporting obligations regarding prohibited goods produced through forced labor. And we also saw this in the 2022 Trafficking in Persons or TIP report. And the top recommendation there was to increase efforts to comprehensively address labor trafficking in the United States.

So, while OVC has always worked to ensure that all victims of human trafficking are provided with needed services, we are really committed to expanding the services that are available to labor trafficking victims and ensuring that offenders are held accountable. So as a result, our FY '23 anti-trafficking funding opportunities include new language to really emphasize that applicants should be proposing meaningful responses to labor trafficking victims in their application. There's a lot more information and detail in our posted solicitations about what exactly this means and the areas you need to keep in mind when you're developing a narrative. And as we mentioned earlier when we were talking about training and technical assistance, OVC is going to be offering our grantees really robust TTA, resources, and tools to help with their efforts.

All right. So here are some other standard components across our FY '23 anti-trafficking solicitations. Again, we are really encouraging you to review these in more detail because they might apply to your application or your award if you are selected. So specifically, we have mandatory program requirements for our anti-trafficking grantees. There are federal civil rights laws that prohibit recipients of funding from discrimination in the delivery of services. OVC's expectations that our grantees will engage in practices that remove barriers to receiving service and supporting survivor autonomy. We also have guidance for OVC-funded programs serving children and youth that specify that services need to be tailored to ensure that they are developmentally appropriate, culturally responsive, victim-centered, and trauma-informed. Additionally, we do encourage the use of a shared decision-making model and other evidence-based and evidence-informed practices. And lastly, our solicitations are going to list out a few unallowable costs and limitation on the use of OVC trafficking funds. Those--the ones listed are going to be specific to our anti-trafficking solicitations, but we always encourage you to look at the DOJ Financial Guide for additional information on other general unallowable costs. Move to the next slide.

All right. So, priority considerations. In support of the 2021 Advancing Racial Equity Executive Order, OJP will be providing priority consideration when making award decisions to the following. So here we have A, applicants that propose projects that are designed to promote racial equity and removing barriers to access and opportunity for

communities that have been historically underserved, marginalized, and adversely affected by inequality. And applicants that demonstrate that their capabilities and competencies for implementing their proposed project are enhanced because they, or at least one of the proposed subrecipients, it identifies as a culturally specific organization. And for B, it's really important to note that if you are proposing that the subrecipient is the cultural-specific organization, your budget needs to show that that subawardee is going to be receiving at least 40 percent of the requested award funding. So there's a lot more detail about what all of this means in your solicitation. And we also want to remind you to be sure to note in your application's abstract, if you are requesting this priority consideration. It's really helpful when we take a look at them.

All right. Moving on to documents to apply. So overall, to meet our basic minimum requirements or BMR to advance peer review and be considered for funding, you need to be an eligible applicant. Your application needs to propose activities that are within the scope of the solicitation, and your application must have these three elements: so your proposal abstract, narrative, and budget worksheet and budget narrative, which is a web-based form within JustGrants. It's important to note here that each solicitation may also have additional required documents. So please read each solicitation carefully because if you miss any of those required elements, your application will not move forward to peer review.

All right. So additional documents. There is a really handy dandy Application Checklist at the end of each solicitation that is going to list all of the documents you need to include. So we really recommend that you use this checklist with your review, as you're getting everything loaded into JustGrants, right before you submit to make sure that you have attached all the documents. Also, helpful tip is to clearly label those documents. It is extremely helpful when it comes to peer review that we can see exactly which document we're looking at.

So there are some other resources to aid you in developing your application. Those are the DOJ application submission checklist. We also have a JustGrants Quick Reference About Application Attachments, and then there's a larger Application Submission Job Aid that you can also take a look at.

All right. So I am going to very briefly touch on the match requirements. So unless otherwise stated, all OVC anti-trafficking solicitations are going to--are statutorily required to include a 25 percent cash or in-kind match. There are exceptions to this, and that is the Preventing Trafficking of Girls Program Sites solicitation, the Human Trafficking Fellowship Program, and all TTA funding opportunities. And again, regardless of whether they exist in a standalone solicitation or if they're included in a category in a larger solicitation. So essentially, federal funds awarded under these solicitations that do require match may not cover more than 75 percent of the total cost of the project being funded. Again, lots more information in the solicitation, including the formula you should use to determine the amount of match required. And we also want to note here that the 25 percent match is calculated as 25 percent of the total project budget, including matching funds. So it's not 25 percent of the amount that you request

for a federal award. So, we often see applicants who are confused by this and who accidentally underestimate the match because they didn't use the formula in the solicitation. So please review it carefully and make sure everything adds up when it comes to your budget.

All right. So, moving on to different resources that are going to be available to you.

So, this first tool here provides a lot of information on managing a OVC funded human trafficking award, these are our [OVC Human Tracking Program FAQs](#). So this provides really great answers to a lot of the questions that we, as grant managers, receive from our human trafficking grantees. This is a really great resource for helping you understand some of what you can expect, if you do receive an anti-trafficking award.

All right. So, we always recommend consulting the [OVC website](#). This is where you can learn more about our history, our funding, look for products, register for upcoming events. You can also take a look at [current funding opportunities](#) and even webinars about the funding opportunities, and you can also sign up for social media to keep up to date on the latest news from OVC. We really do recommend that you sign up for those notifications because they can come in about whether a solicitation might post soon or if there are any changes in the solicitation.

All right. So, the [DOJ Grants Financial Guide](#). A really great starting point for all of our applications is the DOJ Grants Financial Guide. This is really your primary reference manual to assist us over here and our award recipients in fulfilling their financial responsibilities to safeguard grant funds and ensure that the funds are used for the purposes they were awarded. If you've ever taken a look at the DOJ Grants Financial Guide, you know it is a large document. But it compiles a lot of laws, rules, regulations that are going to affect financial and administrative management of your award. So this guide should really be your starting point for recipients and subrecipients of our grants and cooperative agreements to ensure effective and appropriate day-to-day management of your awards. So, there are also some top 10 topics in the guide that are listed here. This includes financial management systems, allowable and unallowable costs, financial reporting, among others. And again, just highlighting that unallowable costs section when you're creating your budget can be pretty helpful.

All right. So, we also provide a [Grant Application Resource Guide](#) that provides guidance to assist our grant applicants in preparing and submitting applications for OJP funding. So this is going to address a wide variety of policies, statutes, and regulations that apply to many, or in some cases, all OJP program applicants and to grants and cooperative agreements awarded in FY '23. So, I will note that some OJP programs may have program solicitations that expressly modify a provision of this guide. So if that happens, just follow the guidelines in the solicitation, but it's all about carefully reading your solicitation.

All right. And here, anti-trafficking grant applicants and grantees are able to take a look at an overview of our [performance measure](#) activities. It's important to note here that

while you're not going to be submitting performance measures with your application, this website is going to give you a really great idea of the types of information that would be requested of you if you are awarded. And this website can also help familiarize you with the systems that you would use for data collection and reporting.

All right. So, moving on to more of the system-based tools. Before submitting an application, all applicants are required to register with the [System for Award Management](#) or SAM. You have to renew and validate your registration every 12 months, because if you don't renew it, it expires. An expired registration can delay or even prevent application submitting--submission in Grants.gov and JustGrants. The registration and renewal process can take some time. And, you know, when its application season, there can sometimes just be processing delays. So please get started early, if you are thinking about funding. We really can't emphasize enough how important it is to get a jumpstart on that.

So, once you are all set and ready to go in SAM.gov, [Grants.gov](#) is going to be your first start--stop in starting an application. So under the Applicants tab, you're going to be able to find training and information on applying to Grants.gov system and the funding opportunity process. So I think it's--this has already been mentioned, in the slides and the chat, but please be aware that all OJP solicitations actually have two deadlines to meet in order to be considered for funding. The first is going to be in Grants.gov and then roughly around a week later, you will need to submit your full application in JustGrants. And so once you submit in Grants.gov, please keep an eye out for email verifications confirming that you successfully submitted. Because if you do not successfully submit in Grants.gov, you won't be able to complete and submit your grant--your JustGrants application.

All right. And the next system you will use is JustGrants. So that's our--the DOJ Grants Management System that encompasses all parts of OJP, the Office on Violence Against Women, and Community Oriented Policing Services. This system is really intended to be like an end-to-end grants management system that applicants and grantees are going to access and use throughout the grant cycle; anywhere from the application, through the award, to the closeout process. We have a variety of training resources on JustGrants. You can explore these by topic. So for the most part, you're going to find for each of these, an in-depth Job Aid Reference Guide that's going to have these step-by-step instructions with screenshots about the process. Those are really awesome. We also have short step-by-step videos. So you can use them, like, in real time while you're figuring out the system and verifying next steps. And then we usually also have Quick Reference Guides that will walk you step-by-step through specific tasks. We do have two Quick Reference Guides related to application submissions topics. And those are our Application Attachments Quick Reference Guide and our Printing an Application Quick Reference Guide. Next slide.

And JustGrants also holds Office Hours. I feel like these are one of our best kept secrets that I really wish wouldn't be a kept secret. So, we actually have [Office Hours on Application Mechanics](#) every Wednesday. These are live virtual sessions discussing

everything you might need to know to submit an application. We do have other topics that are covered on different days for grantees that do have awards. So, really please be sure to start your application in JustGrants as soon as possible to confirm that you have access. And do your best to submit your application well before the due date. We only accept applications if an applicant can demonstrate that there was a technical reason they could not submit. So you really want to ensure that you have plenty of time to address any tech issues you may encounter.

All right. So preparing for solicitation season. We have previously hosted some educational webinars for interested stakeholders to learn more about program objectives and submission requirements, and each of these had a Q&A session before the conclusion. So you can take a look at these [previously held webinars](#) and also, learn more information on how to apply by checking out our website. And again, signing up for [News From OVC](#) to stay up-to-date on the webinars as they are scheduled and whether there might be any changes in your solicitation. All right. Next slide.

Moving on, here's some important contact information. So again, your first step should be SAM.gov. This is your contact information to assist with registering or renewing your registration.

Grants.gov is going to be available to provide technical assistance when you submit your SF-424 and your SF-LLL. So as a reminder, that's your first step in this submission process. That's that first due date that you need to worry about. Next slide.

And then here is the JustGrants tech helpdesk. So this will provide technical assistance on submitting your full application.

And a huge reminder here, is when you contact any of these system helpdesks, please be sure to request a tracking number so that you can document that you sought assistance with your issue. This is really important, so in the event that you did have a technical issue, there's documentation to back up that issue and that it--you were working on this before the deadline and it was preventing you from submitting your application.

Finally here, the OJP Response Center can provide technical assistance and answer questions about programmatic requirements of the solicitation. As--If you are a current grantee, please know that your grant manager or other OVC staff cannot answer any questions about an open solicitation directly. This is a competitive process and for the purposes of fairness and transparency, if you reach out to us as your grant manager or as OVC staff member, we do have to refer you back to the OJP Response Center. And again, the Response Center is who you need to be in contact with, within 24 hours of the Grants.gov or JustGrants solicitation deadline, if you are experiencing any technical issues that prevent you from submitting. So, you need to be able to document any technical issues. So we can't say it enough, please start your application early and maintain any tracking numbers, if you have an issue.

We have some social media, [Facebook](#), [Twitter](#), [YouTube](#), again, staying up-to-date on all things OVC.

And I think now we can move on to questions.

SARA GILMER: Hey, Darian. This is Sara. There have been a lot of questions in the chat. Thanks for a very engaged audience. It looks like in most cases we were able to answer them. The top question was, "Will these slides be available?" And as Daryl added to the chat and as we tried to add, they will be posted on OVC's website and you'll be able to see those.

Another key question was around "match." And we encourage you to click on the links in the solicitations that are specific to match. This is the guidance that OJP provides on match. There's no separate guidance that can be provided.

There were a lot of questions around "eligibility."

And so just reminding folks to check out the beginning part of each solicitation, which outlines the eligibility, what kinds of organizations, or in the case of the fellowship it's an individual who would be eligible. So please do check that out.

Let's see. Daryl, there's a question about "when the slides will be posted." I'm assuming there are some backend things that need to happen, so you can let us know.

DARYL FOX: That's correct.

SARA GILMER: Yup.

DARYL FOX: Yeah. And just a clarification too. Everybody that registered today will be getting an email when those items are posted and where to access them. So just keep an eye on your email.

SARA GILMER: That's great. There are some program specific questions saying, "This is what my project does, what do you think?"

We, unfortunately, can't provide any guidance on which purpose area to apply to, or otherwise, I really recommend just looking at what's outlined in the solicitations in terms of deliverables, activities, expectations, capabilities, competencies, and selecting what best meets your project. And as Darian shared and then Daryl also put in the chat, if you have any questions that you feel like you want to try to get further guidance on, please do reach out to the JustGrants support, the OJP Response Center, grants@--yeah, thank you. The technical assistance of the programmatic requirements, that's bottom one there. But then, as Darian was stressing time and again, the JustGrants piece really recommend going through some of those pieces earlier rather than later, joining the office hours because it is really challenging to get those issues addressed in the last minute. So, really would recommend using some of those resources.

As a reminder, as Brecht noted at the beginning, some of the solicitations that are pending should be posted somewhat soon. So stay tuned and you can look at our website where we post all of our open funding notices.

There is--Alissa has been diligently trying to respond in the chat but there is a separate pre-application webinar for the Enhanced Collaborative Model Program next week, if anyone wants to dig into that a little bit more.

I'm just trying to see. "So to apply, will we be going through two--three different websites, OVC, SAM.gov, and JustGrants?"

You don't need to do anything with our website besides you can look at the solicitation or where, you know, you can look at the slides. But it's SAM.gov and JustGrants--not SAM.gov. Grants.gov and JustGrants that will be involved in the actual two-part application process.

Let's see. I'm just trying to get these last couple of things in there. And housing solicitation hasn't been posted yet. Recommend taking a look at it once it is.

Perhaps anyone else, are there any other things that you think we can capture in these last couple of minutes? I would really just recommend that folks read the solicitation, maybe even a couple times. They're really dense. We know that. But in many cases, there is information there about what is required, what partners are required or not, that sort of information.

BRECHT DONOGHUE: Yeah. And sorry, Sara, I was on mute when you first, tried to, I'm double-muted. But thanks to everyone for all the questions. They're fast and furious and there are a lot of them. Sara, you did a great job encapsulating things.

I would just again remind people as Sara did that, you know, the OJP Response Center is really your primary place to go if your questions were not answered today or if you have additional questions as you review these solicitations or future solicitations. I will, like, forthcoming I should say solicitations.

I will again note though, in some cases, for those program specific solicit--questions, we will be just pointing you back to the solicitation because we can't give you specific information on what we're looking for or that kind of thing because for purposes of fairness, all applicants have to be operating with the same information. However, if you have questions such as, you know, "I have this very specific issue around eligibility and I'm not sure if I'm eligible" or that kind of thing, you know, those are the types of questions that we can sometimes help you out give some guidance on. So, yeah, definitely make sure you've jotted down that email address because it is very important.

And thank you so much for joining us today.

Sara, I was not looking at the chat as I'm doing this. Is there anything else coming up that we should be answering?

SARA GILMER: I think this is probably--I've seen this question a couple of times. "There's organizations that are asking that say they have current funding and they also want to apply for future funding." Brecht, is there anything we would want to say to that?

BRECHT DONOGHUE: They have--they have current funding and they want to apply for future funding? I say go...

SARA GILMER: For the FY '23, yeah.

BRECHT DONOGHUE: Yeah. I'd say certainly you are eligible to--eligible to--I mean, assuming you're eligible for the particular solicitation, there's nothing about having current funding that precludes you from applying for FY '23 funding. However, what I will say, is all of our solicitations contain language really emphasizing the need to be very, very clear about how you are looking to either expand your current services or whatever your activities are, or continue your activities but with the expectation that it would be, you know, for future dates. So for example, your award is going to end in September 30, you know, of this year, you are looking to start, you know, continue the program on from October because one of our--one of our issues that would be of concern is any duplications of effort.

SARA GILMER: I think that's great.

And then one last thing, Daryl, could you toggle over to the JustGrants Office Hours slide? Was that a slide or was that just--yup, right here.

And again, as Daryl mentioned, folks who participated will be getting an email once the slides are posted. But if anyone wants to screenshot this or take a photo for some of the upcoming sessions, these would be super helpful.

And I think that's it from our team. Thank you so much for all of these questions. We really appreciate your interest.

DARYL FOX: Wonderful. So, on behalf of the Office for Victims of Crime and our panelists, we want to thank you for joining today's webinar. This will end today's presentation.