



OVC FY 2026 Tribal Victim Services Set-Aside Formula Grant Program

Pre-Application Information Session

Presenters

LeBretia White

Tribal Division Director
The Tribal Division
Office for Victims of Crime

Kimberly Woodard

Sr. Tribal Affairs Specialist
The Tribal Division
Office for Victims of Crime

Lori Gardner

Grants Management Specialist
The Tribal Division
Office for Victims of Crime

Ramesa Pitts

Grants Management Specialist
The Tribal Division
Office for Victims of Crime



Webinar Outline

- OJP Overview
- About OVC
- NOFO Overview
- Application Content
- Application Submission
- Application Resources

OVC FY 2026 Tribal Victim Services Set-Aside Formula Program

Opportunity ID: O-OVC-2026-172622

Solicitation Status: Open

Fiscal Year: 2026

Closing Date: August 13, 2026

Posting Date: May 29, 2026

Grants.gov Deadline: August 6, 2026, 11:59 pm Eastern

Application JustGrants Deadline: August 13, 2026, 8:59 pm Eastern

Download

PDF

Date Modified: May 29, 2026

Tribal applicants whose OVC FY 2026 Tribal Victim Services Set-Aside (TVSSA) Formula Program population certification was accepted will be notified via an email to the applicant primary points of contact and authorized representatives. Funding under this program can be used to support activities such as direct services to victims of crime, traditional healing practices, needs assessment and strategic planning, and more.

Funding & Awards

Current Funding Opportunities

Funding Webinars

How to Apply for Funding

OVC Awards List

Performance Measures

Managing Grants

Types of Funding

Apply to be a Peer Reviewer

Expired Funding Opportunities

Find funding opportunities at <https://ovc.ojp.gov/funding/current-funding-opportunities>.



What is the Office of Justice Programs?

- The Office of Justice Programs (OJP) provides grant funding, training, research, and statistics to the criminal justice community.
- OJP is one of three grantmaking components of the Department of Justice along with the **Office on Violence Against Women (OVW)** and the **Office of Community Oriented Policing Services (COPS)**.

BJA – Bureau of Justice Assistance



BJS – Bureau of Justice Statistics



NIJ – National Institute of Justice



OVC – Office for Victims of Crime



OJJDP – Office of Juvenile Justice and Delinquency Prevention



SMART – Office of Sex Offender Sentencing, Monitoring, Apprehending, Registering, and Tracking



About the Office for Victims of Crime (OVC)

OVC raises awareness of crime victims' issues and supports programs that assist all victims in the aftermath of crime. The office provides leadership and funding for—

- providing critical direct services,
- analyzing emerging needs and existing gaps in victim services,
- identifying and replicating best practices, and
- implementing data-driven and technical innovations in victim services.

Notice of Funding Opportunity Overview



Funding Opportunity Details

NOFO Title	OVC FY2026 Tribal Victim Services Set-Aside Formula Program
Funding Opportunity Number	O-OVC-2026-172622
Funding Opportunity Release Date	May 29, 2026
Grants.gov Deadline	August 6, 2026, 11:59 p.m. Eastern Time
JustGrants Deadline	August 13, 2026, 8:59 p.m. Eastern Time
Anticipated Start Date	October 1, 2026
NOFO Type	Formula
URL	https://ovc.ojp.gov/funding/opportunities/o-ovc-2026-172622
Pre-Application Video	https://ovc.ojp.gov/funding/funding-webinars



Agency Funding Priorities

OJP will provide priority consideration to applicants that propose projects designed to advance the goals listed below.

- (a) Directly supporting law enforcement operations (including immigration law enforcement operations)
- (b) Combatting violent crime
- (c) Supporting services to American citizens
- (d) Protecting American children
- (e) Supporting American victims of trafficking and sexual assault



Unallowable Use of Funds

The following are certain unallowable costs and certain activities that are out of the program scope and will not be funded.

- Out of program scope is any program or activity, at any tier that, directly or indirectly, violates (or promotes or facilitates the violation of) federal immigration law (including 8 U.S.C. § 1373) or impedes or hinders the enforcement of federal immigration law—including by failing to comply with 8 U.S.C. § 1373, give access to DHS agents, or honor DHS requests and provide requested notice to DHS agents.
- Out of program scope is any program or activity, at any tier that violates any applicable Federal civil rights or nondiscrimination law. This includes violations that (1) indirectly violate the law, including by promoting or facilitating violations; or (2) unlawfully favor individuals in any race or protected group, including on a majority or minority, or privileged or unprivileged, basis, within a given area, population, or sector.

This information is included in the Program Description section of the NOFO.

Unallowable Use of Funds (continued)

The following are certain unallowable costs and certain activities that are out of the program scope and will not be funded.

- As specified in the DOJ Grants Financial Guide, in Chapter 3.13 “Unallowable Costs” (“Legal Services for Aliens”), any obligations of funds, at any tier, under this award to provide (or to support the provision of) legal services to any removable alien or any alien otherwise unlawfully present in the United States shall be unallowable costs for purposes any award made under this notice, but the foregoing shall not be understood to apply: (1) to legal services to obtain protection orders for victims of crime; or (2) to immigration-related legal services that may be expressly authorized or required by any law, or any judicial ruling, governing or applicable to the award.

This information is included in the Program Description section of the NOFO.

Funding Instrument

Awards will be made as grants.

See the “Administrative, National Policy, and Other Legal Requirements” section of the [OJP Grant Application Resource Guide](#) for more information.



FY 2026 TVSSA Program Overview

OVC's FY 2026 Tribal Victim Services Set-Aside (TVSSA) Formula Grant Program supports the provision of services to crime victims in American Indian and Alaska Native communities. Funding may be used to improve and support a Tribe's victim services and is available for a broad range of expenses that are reasonable and necessary to serve crime victims.

Funds can be used for—

- direct services for victims of crime,
- traditional healing practices,
- community needs assessment,
- strategic planning,
- construction and renovation,
- program development and implementation,
- program expansion, and
- other activities to address the needs of a wide variety of crime victims in Tribal communities.



TVSSA Funding is Used to Help Crime Victims

TVSSA supports the delivery of services to victims of all crimes, including—

Sexual Assault/ Rape

Domestic Violence

Victims of Financial Abuse
or Identity Theft

Teen Dating Violence

Elder Abuse

Child Abuse including
Child Sexual Abuse

Victims of Assault/
Robbery or other Crimes

Families of Missing or
Murdered Persons

Human Trafficking



Unallowable Costs



TVSSA funds can be used to provide a wide range of services for victims of crime; however, there are some **statutory limitations**.

These funds **cannot** be used to pay for costs associated with—

- ⊘ Services for criminal offenders not related to victimization;
- ⊘ Costs associated with law enforcement investigation or prosecution activities;
- ⊘ Primary prevention activities;
- ⊘ Lobbying or fundraising;
- ⊘ Food at meetings, conferences, or trainings.



What's New with TVSSA?



A New Framework



Starting in FY 2026, all TVSSA applicants will receive an award with a 60-month project period, to include requested supplements.

What is a Supplemental Award?

1

- Supplements are awarded to continue or expand activities supported by an initial award
- Does not replace activities already supported by the initial award

2

- Supplemental funds are added to the initial award budget
- All awarded funds are managed under the same award number

3

- Award recipients must apply for the supplemental funds
- The supplemental award must be accepted in JustGrants

The TVSSA application process will remain largely the same for current recipients applying for supplemental funding:

- **Submit Population Certification Form**
- **Applicant's TVSSA allocation amount equals the supplemental award amount**
- **Submit full application by invitation of OVC**



Intended Outcomes of the New Framework



Tribes will only request supplemental funding if they have a need and they can feasibly expend the funding within the 5-year project period.



Tribes will not have to submit individual performance and financial reports for each supplemental award.



OVC will hold sessions with Tribes to help them develop applications and budgets for the initial and supplemental awards during the 5-year project period.



Intended Outcomes of the New Framework



The funding for each award will remain available for expenditure by the Tribe through the end of the 5-year period. For example, FY 2026 funding will remain available for expenditure until September 30, 2031 (or December 31, 2031, depending on the award start date).



Tribes will submit an abbreviated application to receive their TVSSA formula allocations in years 2 through 4 of the cycle.

What Does This Change Mean for Current TVSSA Recipients?

FY 2026 TVSSA Award (Initial Award + Supplemental Awards)

- FY 2022 TVSSA Award
- FY 2023 TVSSA Award
- FY 2024 TVSSA Award
- FY 2025 TVSSA Award

- Over the course of the next 5 federal fiscal years: FY 2026 recipients can apply for an initial award and four supplemental awards to continue or expand their victim services program.
- There are no changes to how Tribes manage TVSSA grants awarded prior to FY2026.



How will this framework affect reporting burden?

Old Process

Five Year Reporting Schedule for 3 Active Awards

- ☐ 30 Semiannual Performance Reports (JustGrants)
- ☐ 60 Quarterly Performance Measurement Reports (PMT System)
- ☐ 60 Quarterly Federal Financial Reports

New Process

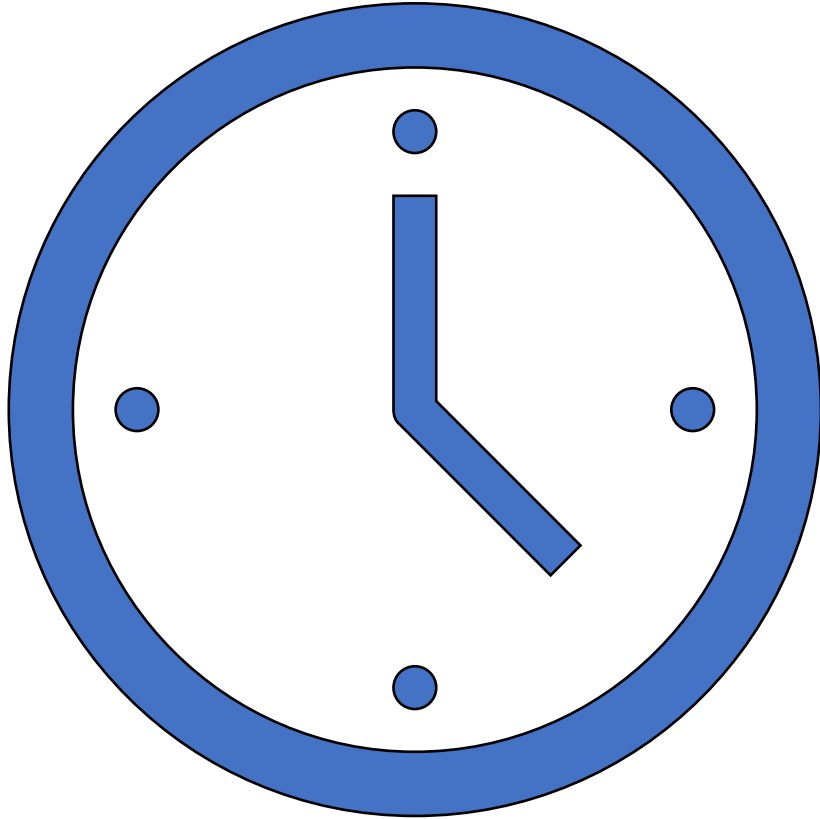
Five Year Reporting Schedule

- ☐ 5 Annual Performance Reports (JustGrants)
- ☐ No Annual Performance Measurement Reports (JustGrants)
- ☐ 20 Quarterly Federal Financial Reports

The new way of administering TVSSA will require 25 reports over 5 years (FY 2026 through FY 2030 awards). That's an 83 percent reduction in reporting!



What Other Changes Are In Store?



- Project Period Extensions (No-Cost) will generally be disallowed for TVSSA awards issued in or after FY 2026 since the award period is 60 months.
- Project periods will be at OJP's maximum (60 months) for the combined FY 2026 and FY 2027–FY 2030 supplemental awards.
- Extension requests are still an option for pre-FY 2026 TVSSA awards that have been active for less than 60 months.



What Other Changes Are in Store For FY 2026 Awards?

Single Grant Award Administrator (GAA)

- JustGrants allows only one GAA/grant award
- JustGrants allows one Alternate GAA/grant award

Financial Manager (FM)

- JustGrants allows only one FM per grant award

Tribes with multiple GAAs and FMs for their current TVSSA Awards will need to—

- consolidate JustGrants reporting roles in a single GAA and FM for FY 2026 and supplemental awards.
- coordinate internally to compile performance data collection and financial accounting information.



When To Request a Grant Award Modification

Changing the objective of the project or program

Altering programmatic activities

Making budget modifications



TVSSA Award Feature	Before FY 2026	FY 2026 and Beyond
Award Structure	New grant number each year	One grant number for the entire 5-year period
Project Period	Varied start dates (October 1 or January 1)	Standard 5 years with October 1 start date (Project Period: October 1, 2026–September 30, 2031)
Multiple Awards	Multiple overlapping awards	Single initial award plus supplements
Performance Measurement	Quarterly (four times per year per award)	None
Performance Reports	Semiannual per award	Annual (one report on established measures for all grants awarded during the 5-year project period; first report is due January 2028 for the January 2027–December 2028 performance period)
Financial Reports	Quarterly per award	Quarterly (one report for all grants awarded during the 5-year project period)
Total Reports (5 years)	Up to 150 for 3 active grant awards	30 total across 5-year project period
Extensions	Available for up to 60 months	Unavailable



What happens if my Tribe gets an initial award in FY 2026 and only applies for supplemental funding in FY 2028 and FY 2029?



In this scenario, the Tribe would receive supplemental funding in FY 2028 and FY 2029, and report on those expenses and activities under the FY 2026 award number through FY 2030.



What if my Tribe does not move forward with an FY 2026 TVSSA application?



Applicants who withdraw from the FY 2026 TVSSA application process can apply again in the future for an initial award.

The 5-year award period will start when your Tribe receives an initial award.



Proposal Narrative Questionnaire (PNQ)



PNQ Format

The PNQ must be completed in JustGrants. Your responses to the PNQ explain—

- what your Tribe will do with your FY 2026 TVSSA funding.
- how victim services and other activities will be delivered.
- the outcomes you hope to achieve.
- how you will demonstrate progress to OVC.

PNQ Sections

1. Applicant Information
2. Project Summary
3. Description of Need
4. Project Design and Implementation
5. Project Goals and Objectives
6. Project Staff
7. Project Management
8. Contractors and Consultants or Subrecipients

PNQ: Applicant Information

- Applicant Name or Name and Title of the Individual Completing the Questionnaire
- Tribal Entity and Applicant Type
 - **Authorized Designees and Tribal Consortia Only:** List the name of each federally recognized (FR) Tribe that authorized your application and will participate in or benefit from the proposed project.
 - **Individual FR Tribes:** Do not identify another Tribe as “served” by your proposed project.

PNQ: Project Summary

- Provide key details:
 - A description of the geographic location of the service area(s)
 - The total population to be served
 - The average age of residents
 - The types of services to be provided
- If your Tribe currently operates a victim services program, enter—
 - how long the program has been in operation,
 - the total number of program staff, and
 - a brief summary of services currently offered.



PNQ: Description of Need

Answers: *What critical needs are you proposing to address with this project?*

- Start with data or stories that show how crime has impacted victims in the population to be served.
- Explain how additional resources will meet the need(s) you have identified.

PNQ: Project Design and Implementation

Task: *Describe how you will implement project activities to accomplish your proposed goals and objectives.*

- What type(s) of crime victimization will your proposed project address?
- What are the services and activities you would like your funding to support?

PNQ: Project Goals and Objectives

Task: *List the specific goals and objectives for the proposed project.*

- Use SMART Goals:
 - Specific
 - Measurable
 - Achievable
 - Relevant
 - Timebound

See Appendix B of the *FY 2026 TVSSA Applicant Resource Guide* for resources on writing SMART Goals.

PNQ: Project Staff

Task: *Identify who will staff the project and carry out your proposed activities.*

- Provide the following details for all grant-funded staff positions:
 - Full name
 - Position or Title
 - Percent of time and effort dedicated to proposed project
 - Summary of job duties
 - Summary of qualifications
 - Summary of prior, relevant job experience (if someone is already on staff)

PNQ: Project Management

Task: *Identify who will supervise each proposed grant-funded staff position.*

- Identify each supervisor by name and position or title
- If you are proposing to charge the supervisor's salary to the grant, include—
 - the percent of time and effort that would be charged to the grant,
 - the percent of time the supervisor would spend supervising grant-funded staff, and
 - a summary of any other project-related duties assigned to the supervisor.



PNQ: Contractors and Consultants or Subrecipients

Task: *Identify all contractors and consultants or subrecipients.*

- List each one individually by name and location (City, State)
 - If unknown, enter “TBD”
- Summarize actual and desired qualifications and experience
- Summarize roles and responsibilities for achieving proposed objectives

Tips for Preparing Your PNQ

1

Keep your numbers realistic

2

Write your data collection plan as you write your goals

3

Take your timeline seriously

4

Write your PNQ and Budget together



Budget and Associated Documentation



Budgeting Under the New Model

- OVC's new model for awarding TVSSA funds provides a 5-year funding cycle beginning October 1, 2026, and ending September 30, 2031. Submit a comprehensive Budget Detail Worksheet that includes costs to implement the project using the full FY 2026 allocation allotment.
- Budgets will be updated annually to account for the initial and supplemental awards.
- Each year, as supplemental funds become available, they can be added directly into your active grant and will need to be individually tracked in your general ledger.

Tips for Developing a Budget

1

Complete the
Budget Detail
Worksheet

2

Account for
facility
construction or
renovation, if
applicable

3

Write a strong
Budget Narrative

4

Create a tracking
system for the
supplements



Budget and Associated Documentation: Budget and Financial Attachments

If applicable, your application should also include—

- the federally-approved Indirect Cost Rate Agreement or the de minimis rate;
- the consultant rate (and justification for a rate that exceeds \$650 per day or \$81.25 per hour); and
- the Limitation on Use of Award Funds for Employee Compensation for awards Over \$250,000; Waiver (if applicable).



Tracking the 5-Year Project Period Budget

Each TVSSA award funded across the 5-year project period makes up the cumulative grant award total. Each award must be individually tracked by the grant recipient within financial ledgers and monitored by OVC Grant Managers.

Budget Category	Previous Budget	Supplemental Budget	Cummulative Budget
Personnel	188,000	184,500	372,500
Fringe	38,927	37,108	76,035
Travel	43,235	52,224	95,459
Equipment	0.00	0.00	0.00
Supplies	12,186	4,428	16,614



Construction



Optional: Construction Project Questionnaire

**Office for Victims of Crime
Tribal Victim Services Set-Aside Program
Construction and Renovation Efforts Questionnaire**

Instructions: Please complete this questionnaire if you are using OVC grant funds for any type of renovation, remodeling, expansion, or construction project, including the purchase and installation of modular buildings, mobile homes, trailer homes, or other prefabricated structures. Please be as thorough as possible in your responses. The information provided will help OVC understand the full scope of your construction, renovation, or expansion project. The information provided is also important in helping OVC determine the level of construction training and technical assistance and National Environmental Policy Act (NEPA) compliance support needed for your project.

Applicant/Grantee Name:

Project Title:

Application or Award # (if known):

Grant Point of Contact (POC):

POC Email:



You can find the TVSSA Construction-Renovation Questionnaire at <https://ovc.ojp.gov/funding/fy25-tvssa-construction-renovation-questionnaire.pdf>

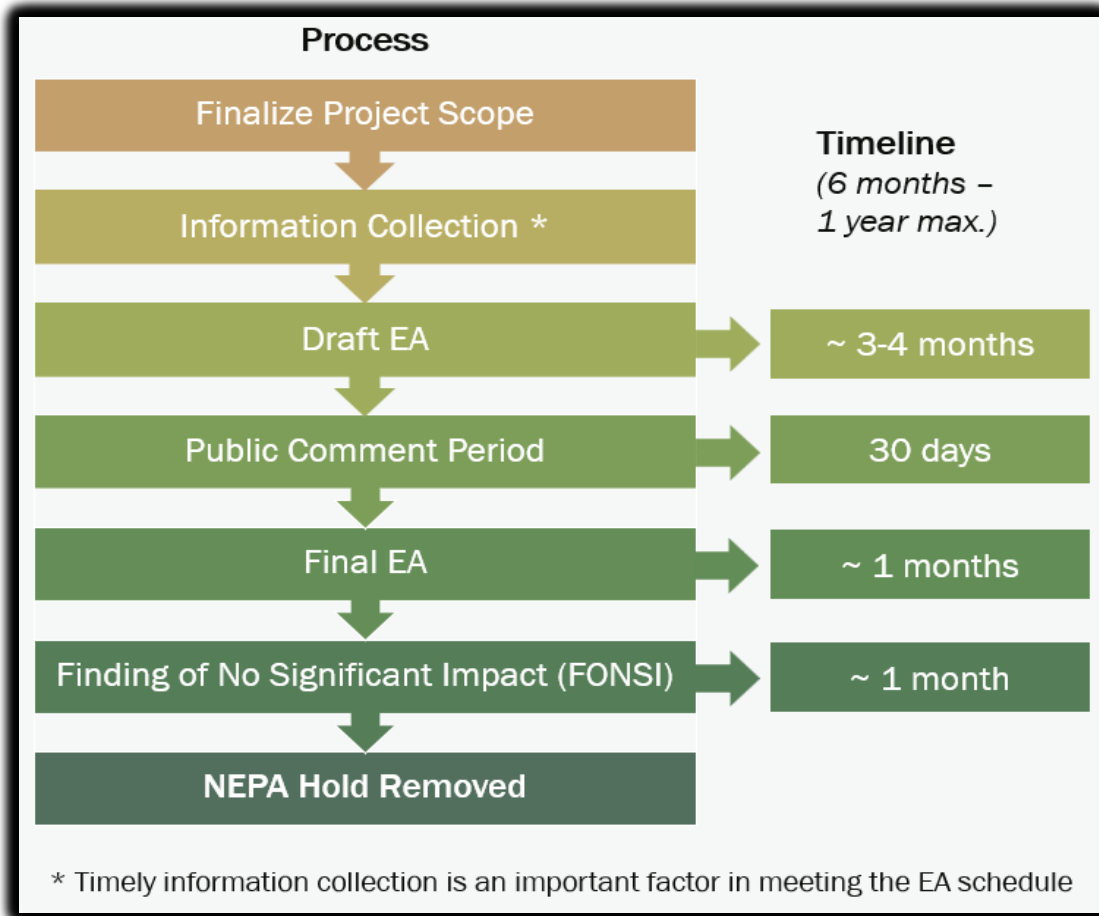


Allowable Construction Costs

- Modular and other prefabricated buildings (e.g., mobile homes, trailer homes, or similar structures)
- Site preparation, setup, and installation costs of these buildings
- Major renovations and expansion of existing buildings
- Minor renovations or remodeling
- Sidewalks, parking areas, driveways, access roads, etc. that are necessary to provide access to the victim services facility
- Traditional new construction (i.e., “stick build”) only when it is more cost effective than a prefabricated building or renovation



Considerations for Construction Projects



- Requires an environmental review as stated in the National Environmental Policy Act (NEPA)
- The Environmental Analysis (EA) timeline must be considered in project timelines (6 months–1 year)
- An award condition withholding will be applied to the construction budget until the analysis is complete
- The analysis is conducted by OJP technical assistance providers in coordination with grantees



Application Submission



JustGrants: Application Requirements

The following information **must be included** in the application submission in JustGrants:

1. Budget Detail Worksheet including Budget Narrative (Attachment)
2. Authorizing Tribal Resolution (Authorized Designees and Tribal Consortia applicants only) (Attachment)
3. Construction Project Questionnaire (if applicable)
4. Proposal Narrative Questionnaire
5. Other Attachments (see NOFO)



Your grant funding cannot be released until we have all these documents and all application issues have been addressed.



Application Submission Overview



Before You Apply for Funding:

- Entities must register or renew with SAM.gov

Apply for OVC Funding:

- Step 1: Apply in Grants.gov
- Step 2: Apply in JustGrants



Application Submission Reminders



Applicants have **two** application submission deadlines:

1. Grants.gov (submitting the SF-424): **August 6, 2026, 11:59 p.m. ET**
(complete **at least** 48 hours before the deadline in NOFO)
2. JustGrants (submitting the full application): **August 13, 2026, 8:59 p.m. ET**
(complete **at least** 48 hours before the deadline in NOFO)



It is okay to enter programmatic data in Grants.gov and update it later in JustGrants.



Your JustGrants submission should include all items defined in the NOFO.

****Reminder: SAM.gov Registration or Renewal should be complete by July 23**



Grants.gov: Application for Federal Assistance (SF-424)

SF-424 in Grants.gov

The **person** and **email** listed in **SECTION (F)** of **SF-424** will automatically become the Application Submitter for your entity's application.

The **Application Submitter** is the **ONLY** user able to complete the application in JustGrants unless the **EA** reassigns the role **AFTER** submission in Grants.gov.

Section F:

- Name
- Email

The image shows a screenshot of the 'Application for Federal Assistance SF-424' form. A blue circular callout labeled 'Section F:' points to a specific section of the form. This section, which is highlighted with a green border in the screenshot, contains fields for the applicant's name and contact information. The fields include: Prefix (dropdown), First Name (text), Middle Name (text), Last Name (text), Suffix (dropdown), Organizational Affiliation (text), Telephone Number (text), Fax Number (text), and Email (text). The form also includes other sections like 'Type of Submission', 'Type of Application', 'Applicant Information', and 'Address'.



JustGrants: Lobbying Form (SF-LLL)

All applicants must disclose the existence or nonexistence of lobbying activities by completing and submitting Form SF-LLL in JustGrants.

DISCLOSURE OF LOBBYING ACTIVITIES
Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352
Approved by OMB 0348-0046

1. Type of Federal Action:
☐ a. contract
☐ b. grant
☐ c. cooperative agreement
☐ d. loan
☐ e. loan guarantee
☐ f. loan insurance

2. Status of Federal Action:
(See reverse for public burden disclosure.)
☐ a. bid/offer/application
☐ b. initial award
☐ c. post-award

3. Report Type:
☐ a. initial filing
☐ b. material change
For Material Change Only:
year quarter
date of last report

4. Name and Address of Reporting Entity:
☐ Prime
☐ Subawardee
Tier if known:
Congressional District, if known:
Federal Department/Agency:
8. Federal Action Number, if known:
10. a. Name and Address of Lobbying Registrant
(if individual, last name, first name, MI):
b. Individuals Performing Services (including address if different from No. 10a)
(last name, first name, MI):
Signature:
Print Name:
Title:
Telephone No.:
Date:

5. If Reporting Entity in No. 4 is a Subawardee, Enter Name and Address of Prime:
Congressional District, if known:
Federal Program Name/Description:
CFDA Number, if applicable:
9. Award Amount, if known: \$

11. Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the law enforcement when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be reported to the Congress semi-annually and will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Federal Use Only:
Authorized for Local Reproduction
Standard Form LLL (Rev. 7-97)



Access to funds may be withheld if this form is not submitted with the application.



Additional Application Components

The applicant should attach the additional requested documentation listed below in JustGrants.

- **Timeline:** Provide a timeline listing key activities and milestones, and the quarters during which they will take place. If proposing construction activities, timelines should include sufficient consideration for pre-construction activities such as an Environmental Analysis (EA).
- **Curriculum Vitae or Resumes:** Provide resumes of key personnel who will work on the proposed project or a description of the experience and skills of key personnel necessary to implement the project.
- **Tribal Authorizing Resolution (if applicable):** An application in response to this NOFO may require the inclusion of Tribal authorizing documentation. If applicable, the applicant will upload the Tribal authorizing documentation as an attachment in JustGrants. See the [Application Resource Guide](#) for information on Tribal authorizing resolutions.
- **Construction and Renovation Questionnaire (if applicable)**



Applications Should Also Include—

- ☐ Standard Application Information (SF-424 info from Grants.gov)
- ☐ Indirect Cost Rate Agreement (if applicable)
- ☐ Tribal Authorizing Resolution (if applicable)
- ☐ Construction Questionnaire (if applicable)
- ☐ Curriculum Vitae or Resumes of Key Staff
- ☐ Request and Justification for Employee Compensation; Waiver (if applicable)
- ☐ Disclosure of Lobbying Activities (SF-LLL)
- ☐ Disclosure of Duplication in Cost Items (if applicable)
- ☐ DOJ Certified Standard Assurances
- ☐ Applicant Disclosure and Justification—DOJ High-Risk Grantees (if applicable)



What Happens After Application Submission?

OJP will review applications to ensure the information presented is—

- reasonable,
- understandable,
- measurable,
- achievable, and
- consistent with the goals of the funding opportunity.

See the OJP [Application Resource Guide](#) for information on the application review process for grants, including risk review and the deciding official.

Award Notices

Visit the OJP Grant Awards public website:

ojp.gov/funding/ojpgrantawards

Funded applications:

- Notifications sent via JustGrants
- Accept or decline award within 45 days
- Follow steps in [DOJ Award Acceptance Checklist](#)



Application Resources



Grants.gov Quick Start Guide



<https://grants.gov/quick-start-guide/applicants>

About this Guide	
Please use this guide to help you register and apply for grants using Grants.gov. You may also visit:	
• Search Grants to find other grant opportunities. • Learn Grants for an introduction to federal grants, including how to determine your organization's eligibility.	
Before You Start	+
Registering with Grants.gov	+
About Roles and Privileges	+
About Workspaces	+
Creating a Workspace	+
Adding Participants to a Workspace	+
Completing Grant Application Forms	+
Submitting Your Application	+
Tracking Your Application	+
Need Help?	+

About this Guide	
Please use this guide to help you register and apply for grants using Grants.gov. You may also visit:	
• Search Grants to find other grant opportunities. • Learn Grants for an introduction to federal grants, including how to determine your organization's eligibility.	
Before You Start	+
Registering with Grants.gov	-

During this process, you will enter some basic information, validate your email address, and create a profile, either for your organization or for yourself.

1 Everyone must create a profile
Every person who uses Grants.gov to apply for a grant must have a profile, whether they download forms to fill them out or they use your grant application's workspace to fill out the forms online.

- 1 On the Grants.gov home page, click Register.**
The system will display the Register page, containing valuable information.
- 2 At the bottom of the Register page, click the Get Registered Now button.**
The system will display the registration form.
- 3 Enter your information in the form and click Continue.**
The system will display the confirmation page.



JustGrants Training Resources



JUSTgrants
JUSTICE GRANTS SYSTEM

<https://justicegrants.usdoj.gov/training>

Training Overview

The Department of Justice (DOJ) has made a collection of training materials include self-guided eLearning videos, which are supplemented by infographics. These resources will help users learn to navigate the system and manage tasks.

As a supplement to the self-guided training materials, the JustGrants team offers Virtual Q&A sessions for award recipients to receive real-time technical assistance.

- Visit the [Virtual Q&A Sessions](#) page for more information.

Please contact the [JustGrants Training team](#) with any questions.

If you have trouble accessing the trainings or you need technical assistance, please contact [JustGrants User Support](#).

Entity Management	Entity User Experience	Application Submission
Grant Award Acceptance	Award Management	Grant Award Modifications
Financial Reporting	Performance Reporting	Monitoring
Closeout	Virtual Q&A Sessions	Resources

Training: Entity Management

Share Your Feedback

Key Audience: Entity Administrators

The Entity Administrator is a key role, and every entity must have one. The following training and reference materials will help Entity Administrators manage their entity information, users, and documents. Get a quick start managing your entity with the Entity Administrator's Checklist or access the [Entity Management Job Aid Reference Guide](#) for detailed instructions, which are also broken out below.

Overview of the Entity Management Process	+
Initial Onboarding: Bringing an Entity Into JustGrants During Application Submission	+
Entity User Management Overview	+
Entity User Management in DIAMD	+
Entity User Management in JustGrants	+
Entity Profile	+
Maintaining Entity Documents	+
Frequently Asked Questions	+

Overview of the Entity Management Process

Access these resources to learn about entity management.

[What Is an Entity?](#)

Defines individual entity and organizational entities.

[Systems Used for Entity Management: SAM.gov, DIAMD, JustGrants](#)

Explains each of the three federal systems used for entity management.

[Entity Management Key Points](#)

Every entity must always have one designated Entity Administrator, and this resource summarizes their key tasks.

[JustGrants Roles](#)

Describes the six JustGrants user roles.

Reference

JustGrants Entity Administrator's Checklist

[View the Checklist](#)

Reference

Entity Management Job Aid Reference Guide

[View the Guide](#)



OVC
Office for Victims of Crime

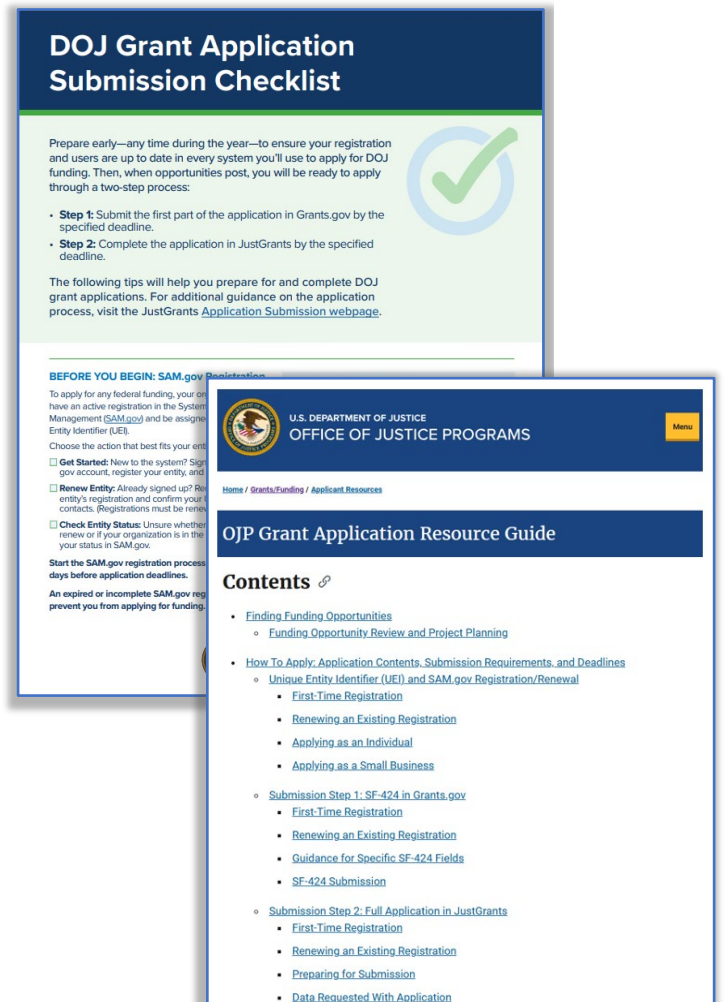
Additional Resources

DOJ Grant Application Submission Checklist

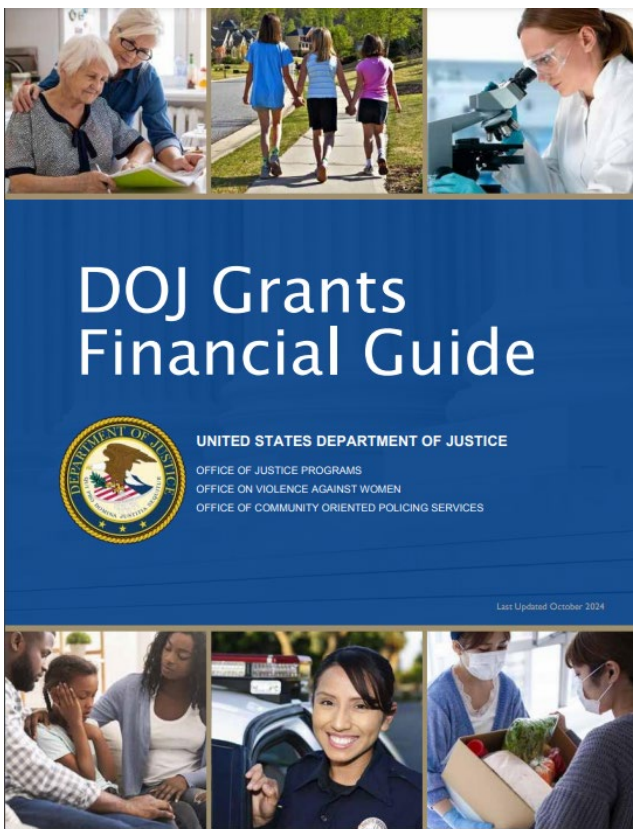
<https://justicegrants.usdoj.gov/training/checklist-application-submission>

OJP Grant Application Resource Guide

<https://www.ojp.gov/funding/apply/ojp-grant-application-resource-guide>



DOJ Grants Financial Guide



All recipients and subrecipients of DOJ grants and cooperative agreements should consult the DOJ Grants Financial Guide to ensure the effective day-to-day management of awards:

<https://ojp.gov/financialguide/DOJ/index.htm>.

TOP 10 TOPICS

- | | |
|---|---|
| 1. Financial Management Systems | 6. Audit Requirements |
| 2. Allowable Costs | 7. Conference Costs |
| 3. Unallowable Costs | 8. Adjustments to Awards |
| 4. Federal Financial Reports | 9. Accounting by Approved Budget Category |
| 5. Performance Reports | 10. Subrecipient Monitoring |

Information About OVC

<https://ovc.ojp.gov>



Application Submission Training

Attend a Live Training Session

<https://justicegrants.usdoj.gov/training/application-submission>

Download the Training Slides

<https://justicegrants.usdoj.gov/training/training-virtual-sessions/application-submission-weekly-training-webinar.pdf>

View the Recording

<https://justicegrants.usdoj.gov/media/video/3016>

Weekly Training Webinars: Application Submission

Bookmark this page and check back regularly for session dates and registration links.

Session Topic	Application Mechanics: Submitting an Application
Key Audiences	Entity Administrator, Application Submitter, Authorized Representative
Description	Topics covered in this session include: • Preparing to apply • Completing required forms in Grants.gov • Entity onboarding and JustGrants access • JustGrants roles and responsibilities • Assigning users to applications • Completing, reviewing, certifying, and submitting a JustGrants application
Live Training Sessions	Click the link to register for the session you wish to attend: • July 23, 2025 2:30 to 4:30 p.m. ET • July 30, 2025 2:30 to 4:30 p.m. ET • August 6, 2025 2:30 to 4:30 p.m. ET • August 13, 2025 2:30 to 4:30 p.m. ET • August 20, 2025 2:30 to 4:30 p.m. ET • August 27, 2025 2:30 to 4:30 p.m. ET
Recorded Training Session	• Download the Training Slides • View the Recording
Reference Materials	• Application Submission • DOJ Application Submission Checklist



Important Contact Information



JUSTgrants
JUSTICE GRANTS SYSTEM

OVC Tribal Set-Aside Email Address

Assistance submitting the full application:

833-872-5175

JustGrants.Support@usdoj.gov

Assistance with Programmatic Requirements or to report a technical issue that prevented submission (after contacting the Grants.gov or JustGrants help desk):

ovctribalsetaside@usdoj.gov



OVC
Office for Victims of Crime

Important Contact Information



Assistance registering or renewing in SAM.gov:

<https://sam.gov/help>



Assistance working in Grants.gov:

800-518-4726

support@grants.gov

<https://www.grants.gov/support>



Thank You!

