

U.S. Department of Justice
Office of Justice Programs
Office for Victims of Crime



Addressing Female Genital Mutilation and Cutting FY 2020 Competitive Grant Solicitation

CFDA #16.582

Grants.gov Solicitation Number: OVC-2020-17550

Solicitation Release Date: March 2, 2020

Application Deadline: 11:59 p.m. eastern time on April 30, 2020

The [U.S. Department of Justice](#) (DOJ), [Office of Justice Programs](#) (OJP), [Office for Victims of Crime](#) (OVC) is seeking applications for funding for programs to address the practice of female genital mutilation and cutting. This program furthers the Department's mission by improving public safety by supporting victims of crime.

This solicitation incorporates the [OJP Grant Application Resource Guide](#) by reference. The Resource Guide provides guidance to applicants on how to prepare and submit applications for funding to OJP. If this solicitation expressly modifies any provision in the Resource Guide, the applicant is to follow the guidelines in this solicitation as to that provision. This solicitation expressly modifies the Resource Guide by not incorporating the "Disclosure of Process Related to Executive Compensation" provisions in the "Application Attachments" section of the Resource Guide.

Eligibility (Who may apply):

The following entities are eligible to apply:

- public agencies (including those of federally recognized Indian tribal governments)
- institutions of higher education (including tribal institutions of higher education)
- for-profit and nonprofit organizations (including tribal organizations)

All recipients and subrecipients (including any for-profit organization) must forgo any profit or management fee.

This solicitation has two purpose areas.

- Purpose Area 1: Training and Technical Assistance Provider (Competition ID: OVC-2020-17554)
- Purpose Area 2: Project Sites (Competition ID: OVC-2020-17555)

Contact Information

For technical assistance with submitting an application, contact the Grants.gov Customer Support Hotline at 800–518–4726, 606–545–5035, at <https://www.grants.gov/web/grants/support.html>, or at support@grants.gov. The Grants.gov Support Hotline operates 24 hours a day, 7 days a week, except on federal holidays.

An applicant that experiences unforeseen Grants.gov technical issues beyond its control that prevent it from submitting its application by the deadline must email the OVC contact identified below **within 24 hours after the application deadline** to request approval to submit its application after the deadline. Additional information on reporting technical issues appears under “Experiencing Unforeseen Grants.gov Technical Issues” in the How To Apply (Grants.gov) section in the [OJP Grant Application Resource Guide](#).

For assistance with any other requirements of this solicitation, contact OVC’s National Criminal Justice Reference Service (NCJRS) Response Center: toll free at 800–851–3420; via TTY at 301–240–6310 (hearing impaired only); email to grants@ncjrs.gov; fax to 301–240–5830; or web chat at <https://webcontact.ncjrs.gov/ncjchat/chat.jsp>. The NCJRS Response Center operates from 10:00 a.m. to 6:00 p.m., eastern time, Monday through Friday, and from 10:00 a.m. to 8:00 p.m., eastern time, on the solicitation closing date.

Deadline Details

Applicants must register with Grants.gov at <https://www.grants.gov/web/grants/register.html> prior to submitting an application. All applications are due by 11:59 p.m. eastern time on April 30, 2020.

To be considered timely, an application must be submitted by the application deadline using Grants.gov, and the applicant must have received a validation message from Grants.gov that indicates successful and timely submission. OJP urges applicants to submit applications at least 72 hours prior to the application due date, to allow time for the applicant to receive validation messages or rejection notifications from Grants.gov, and to correct in a timely fashion any problems that may have caused a rejection notification.

An applicant must use the **Add Attachment** button to attach a file to its application. Do not click the paperclip icon to attach files. This action will not attach the files to the application. After adding an attachment, select the **View Attachment** button to confirm you attached the correct file. To remove the file, select the **Delete Attachment** button.

OJP encourages all applicants to read this [Important Notice: Applying for Grants in Grants.gov](#).

For additional information, see the “How To Apply (Grants.gov)” section in the [OJP Grant Application Resource Guide](#).

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Addressing Female Genital Mutilation and Cutting CFDA # 16.582

A. Program Description

Overview

This program will support projects to build or enhance a community response to address the needs of victims of female genital mutilation and cutting (FGM) and to provide targeted technical assistance to inform frontline providers on how to identify and serve victims and persons at-risk of being victimized.

Statutory Authority: This program is authorized by 34 U.S.C. § 20103(c)(1)(A).

Program-Specific Information

According to the Centers for Disease Control and Prevention, FGM refers to procedures involving partial or total removal of female genitalia or other injury to female genital organs for any cultural, religious, or nontherapeutic purpose. It is illegal in the United States under federal law to perform this procedure on people under 18 years of age (see 18 U.S.C. § 116), and prohibited by many states as well.

This program addresses the crime of FGM. Under Purpose Area 1, a training and technical assistance (TTA) provider will be selected to educate law enforcement, public health professionals, educators, and other professionals on detecting at-risk girls and to support the project sites through active technical assistance and other methods to facilitate cross-site learning. Under Purpose Area 2, project sites will develop services to deliver to victims of FGM and work to increase education, detection, and local partner engagement to address and help stop the victimization through FGM at the community level.

Applicants may submit an application under only one purpose area.

Goals, Objectives, and Deliverables

The goal of this program is to deliver programming to address and help stop the practice of FGM by (1) educating law enforcement, public health professionals, and educators on detecting at-risk girls in localities where FGM is a risk; (2) responding to victims by providing appropriate services; and (3) forming community networks of agencies and organizations that are positioned to identify persons at risk. For example, law enforcement agencies, schools, and community health and mental health organizations can be valuable partners in efforts to reduce and respond to victimization.

Under Purpose Area 1 (Training and Technical Assistance Provider), deliverables include—

- education and technical assistance to Purpose Area 2 sites in detection of FGM and risk for FGM.
- two in-person meetings of the Purpose Area 2 Project Site teams, one at the beginning of the 36-month project period, and one at the end for the purpose of fostering learning across sites during the planning and implementation stages of their work.

- training and technical assistance to each of the approximately eight Purpose Area 2 sites, as needed, to support their work: for example, by developing training for community partners and sustaining that engagement throughout the project period.
- an outreach campaign to law enforcement, public health professionals, and educators on detecting at-risk girls in localities where FGM is a risk.
- assistance to communities seeking information about addressing FGM, for example, by distributing electronic or written resources, including to communities that are not part of the Purpose Area 2 cohort.
- a final report describing how communities in the United States can address FGM, based on the work of the project sites.

Under Purpose Area 2 (Project Sites), deliverables include—

- direct services to victims of FGM, for example, physical and mental health care, advocacy, legal intervention, and other services the project sites determine will advance the goal of addressing and helping to stop FGM in their community.
- outreach to at-risk individuals and communities about FGM to increase identification of victims and persons at risk of victimization.
- a final report describing project activities, promising practices, challenges encountered, and solutions to address those challenges.

The Goals, Objectives, and Deliverables are directly related to the performance measures that demonstrate the results of the work completed, as discussed under [What an Application Should Include](#).

Information Regarding Potential Evaluation of Programs and Activities

Applicants should note OJP may conduct or support an evaluation of the programs and activities funded under this solicitation. For additional information, see the [OJP Grant Application Resource Guide](#) section entitled “Information Regarding Potential Evaluation of Programs and Activities.”

B. Federal Award Information

Maximum number of awards OVC expects to make:

Under Purpose Area 1 (TTA):	1
Under Purpose Area 2 (Project Sites):	8

Estimated maximum dollar amount for each award:

Under Purpose Area 1 (TTA):	\$1,200,000
Under Purpose Area 2 (Project Sites):	\$300,000

Total amount anticipated to be awarded under solicitation:

Under Purpose Area 1 (TTA):	\$1,200,000
Under Purpose Area 2 (Project Sites):	\$2,400,000

Period of Performance start date:	10/1/2020
Period of Performance duration:	36 months

OVC may, in certain cases, provide additional funding in future years to awards made under this solicitation, through continuation awards. OJP will consider, among other factors, OJP’s

strategic priorities, a recipient's overall management of the award, and progress of award-funded work, when making continuation award decisions.

Under this solicitation, only one application by any particular applicant entity will be considered. An entity may, however, be proposed as a subrecipient (subgrantee) in more than one application.

OVC may elect to fund applications submitted under this FY 2020 solicitation in future fiscal years, dependent on, among other considerations, the merit of the applications and on the availability of appropriations.

All awards are subject to the availability of appropriated funds and to any modifications or additional requirements that may be imposed by law.

Type of Award

OVC expects to make any awards under this solicitation as cooperative agreements, which is a type of award that provides for OJP to have substantial involvement in carrying out award activities. See the "Administrative, National Policy, and Other Legal Requirements" section of the [OJP Grant Application Resource Guide](#) for additional information.

Financial Management and System of Internal Controls

Award recipients and subrecipients (including recipients or subrecipients that are pass-through entities) must, as described in the Part 200 Uniform Requirements¹ as set out at 2 C.F.R. 200.303, comply with standards for financial and program management. See [OJP Grant Application Resource Guide](#) for additional information.

Budget Information

Cost Sharing or Matching Requirement

This solicitation does not require a match.

Please see the [OJP Grant Application Resource Guide](#) for information on the following:
[Pre-agreement Costs \(also known as Pre-award Costs\)](#)
[Limitation on Use of Award Funds for Employee Compensation; Waiver Prior Approval, Planning, and Reporting of Conference/Meeting/Training Costs](#)
[Costs Associated with Language Assistance \(if applicable\)](#)

C. Eligibility Information

For eligibility information, see title page.

For information on cost sharing or match requirements, see [Section B. Federal Award Information](#).

¹ The "Part 200 Uniform Requirements" means the DOJ regulation at 2 C.F.R Part 2800, which adopts (with certain modifications) the provisions of 2 C.F.R. Part 200.

D. Application and Submission Information

This solicitation expressly modifies the OJP Grant Application Resource Guide by not incorporating the “Disclosure of Process Related to Executive Compensation” provisions in the “Application Attachments” section of the OJP Grant Application Resource Guide.

What an Application Should Include

The following application elements **MUST** be included in the application submission for an application to meet the basic minimum requirements (BMR) to advance to peer review and receive consideration for funding: Program Narrative and Budget Detail Worksheet and Budget Narrative.

See the “Application Elements and Formatting Instructions” section of the [OJP Grant Application Resource Guide](#) for information on what happens to an application that does not contain all the specified elements, or that is nonresponsive to the scope of the solicitation.

1. Application for Federal Assistance (Standard Form (SF)-424)

The SF-424 is a required standard form used as a cover sheet for submission of pre-applications, applications, and related information. See the [OJP Grant Application Resource Guide](#) for additional information on completing the SF-424.

Intergovernmental Review: This solicitation (“funding opportunity”) **is not** subject to [Executive Order 12372](#). (In completing the SF-424, an applicant is to answer question 19 by selecting the response that the “Program is not covered by E.O. 12372.”)

2. Project Abstract

Include a project abstract that summarizes the proposed project and include—

- Legal name of applicant.
- Purpose Area under which you are applying.
- Title of project. (Given by the applicant. This is not the title of the funding opportunity or solicitation.)
- Geographic area(s) to be served (e.g., city, county, region, neighborhood).
- Description of population(s) to be served.
- List of project partners who will assist with the goals, objectives, and deliverables.
- High-level overview of project activities.
- Federal funding requested for the 36-month project period. This amount **MUST** match the total in the Budget Detail Worksheet and the amount requested on the SF-424.

Project abstracts should be—

- Written for a general public audience.
- Submitted as a separate attachment with “Project Abstract” as part of its file name.
- Single-spaced, using 12-point Times New Roman font with 1-inch margins.

3. Program Narrative

The Program Narrative should be double-spaced, using 12-point Times New Roman font; have no less than 1-inch margins; and should not exceed 20 pages. Pages should be numbered.

If the Program Narrative fails to comply with these length-related restrictions, OVC may negatively consider such noncompliance in peer review and in final award decisions.

The following sections should be included as part of the Program Narrative:

a. Description of the Issue

This section must describe the need for the project and provide a clear statement of how funding will support the project's value to victims by meeting a stated goal. For Purpose Area 1, applicants should briefly describe any existing resources that support communities in addressing FGM, and any research or evaluation studies that contribute to the applicant's understanding of the TTA needs of communities. For Purpose Area 2, applicants should describe any previous local attempts to address FGM and should identify the challenges (e.g., resources, policy and system barriers, training gaps, etc.) to improving outcomes for victims. Applicants should provide a clear statement of how funding will allow them to address these unique challenges. Applicants must also make a convincing case that the proposed project addresses a gap in existing efforts and does not duplicate existing resources.

b. Project Design and Implementation

The project design and implementation plan must describe the project strategy and discuss how the strategy will address the problems identified and support the goals and objectives.

For both purpose areas, this section must include a time-task plan that outlines the following:

- The strategy and tasks for project implementation.
- A description of project phases, staff responsibilities, interim deliverables, and final products.
- Clearly identified objectives and major activities for the duration of the project period. (The time-task plan, presented in chart form, will not be included as part of the 20-page narrative limit. In preparing the time-task plan, Gantt chart, or schedule, applicants should make certain that all project activities will occur within the proposed project period, not to exceed 3 years.)
- A plan for how the project deliverables will be developed.
- A plan for submitting financial and progress reports. (All grant recipients are required to submit semiannual progress reports and quarterly financial reports.)

c. Capabilities and Competencies

Organizational capability will be assessed on the basis of the applicant's described management structure and financial capability, and on the applicant's project management plan and documentation of the professional staff members' unique qualifications for performing their assigned tasks.

Purpose Area 1 applications must also include the following:

- a. Evidence of the applicant's capability to provide a national TTA program to multiple project sites.
- b. A description of the organization's experience and expertise in addressing FGM, or other evidence of the organization's ability to effectively meet the TTA needs of service providers addressing FGM.

- c. A clear description of the staffing structure and the current and proposed staff members' unique qualifications that will enable them to fulfill the grant responsibilities. If additional staff will be hired to complete the project, the applicant should include the position descriptions and selection criteria.
- d. A description of how the program will be managed, including an organizational chart or information describing the roles and responsibilities of key personnel.

Purpose Area 2 applications must also include the following:

- a. A description of the organization's experience and expertise in addressing FGM, or other evidence of the organization's ability to effectively assist victims of FGM.
 - b. A clear description of the staffing structure and the current and proposed staff members' unique qualifications that will enable them to fulfill the grant responsibilities. If additional staff will be hired to complete the project, the applicant should include the position descriptions and selection criteria.
 - c. A description of how the program will be managed, including an organizational chart or information describing the management roles and responsibilities of key personnel.
- d. Plan for Collecting the Data Required for this Solicitation's Performance Measures
OJP will require each successful applicant to submit regular performance data that demonstrate the results of the work carried out under the award. The performance data directly relate to the goals, objectives, and deliverables identified under "Goals, Objectives, and Deliverables" in [Section A. Program Description](#).

Applicants should visit OJP's performance measurement page at www.ojp.gov/performance for an overview of performance measurement activities at OJP.

The application should demonstrate the applicant's understanding of the performance data reporting requirements for this grant program and detail how the applicant will gather the required data should it receive funding.

Please note that applicants are **not** required to submit performance data with the application. Performance measures information is included as an alert that successful applicants will be required to submit performance data as part of the reporting requirements under an award.

Award recipients will be required to provide the relevant data by submitting quarterly performance data through the Transforming Victim Services module in OVC's online Performance Measurement Tool (PMT) located at <https://ovcpmt.ojp.gov/>. Applicants should review the applicable performance measures at <https://www.ovc.gov/grants/pdfxt/TVS-questionnaire.pdf>.

Purpose Area 1 Training and Technical Assistance award recipient(s) under this solicitation will be required to complete the following sections, including any relevant shared measures.

- I. Training
- II. Technical Assistance

Purpose Area 2 Project Sites award recipients under this solicitation will be required to complete the following sections, including any relevant shared measures.

VII. Victim Services

Note on Project Evaluations

An applicant that proposes to use award funds through this solicitation to conduct project evaluations should follow the guidance under Note on Project Evaluations in the [OJP Grant Application Resource Guide](#).

Please see the [OJP Grant Application Resource Guide](#) for information on the following:

4. [Budget Information and Associated Documentation](#) in the “Budget Preparation and Submission Information” section.
5. [Indirect Cost Rate Agreement](#)
6. [Financial Management and System of Internal Controls Questionnaire \(including applicant disclosure of high risk status\)](#)
7. [Disclosure of Lobbying Activities](#)
8. [Applicant Disclosure of Pending Applications](#)
9. [Applicant Disclosure and Justification – DOJ High Risk Grantees² \(if applicable\)](#)

How To Apply (Grants.gov)

Applicants must register in and submit applications through [Grants.gov](#), a primary source to find federal funding opportunities and apply for funding. Find information on how to apply in response to this solicitation in the [OJP Grant Application Resource Guide](#).

Registration and Submission Steps

Applicants will need the following identifying information when searching for the funding opportunity on Grants.gov.

- CFDA 16.582, Crime Victim Assistance/Discretionary Grants

Some OJP solicitations posted to Grants.gov contain multiple purpose areas, denoted by the individual Competition ID. If applying to a solicitation with multiple Competition IDs, select the appropriate Competition ID for the intended purpose area of the application:

- OVC-2020-17554 – Purpose Area 1: Training and Technical Assistance Provider
- OVC-2020-17555 – Purpose Area 2: Project Sites

For information on each registration and submission step, see the [OJP Grant Application Resource Guide](#).

E. Application Review Information

Review Criteria

Applications that meet basic minimum requirements will be evaluated by peer reviewers using the following review criteria.

² A “DOJ High Risk Grantee” is a recipient that has received a DOJ High Risk designation based on a documented history of unsatisfactory performance, financial instability, management system or other internal control deficiencies, or noncompliance with award terms and conditions on prior awards, or that is otherwise not responsible.

1. Description of the Issue (20%): Applicant demonstrates an understanding of the problem and makes a compelling case for addressing it using appropriate local data. Applicant describes current efforts to address the problem and explains how the proposed project is not duplicative and targets identified gaps.
2. Project Design and Implementation (30%): Applicant provides a detailed description of the proposed activities necessary to implement this project. Applicant links project activities to the requirements of this solicitation and justifies the logic of the proposed approach. Applicant includes project partners, as appropriate, to make the project activities effective and sustainable. Applicant describes any deliverables, outputs, or expected outcomes that will result from the proposed project. Applicant explains how they will ensure project activities are trauma-informed, based on a victim's individual needs, and protect the safety and confidentiality of victims.
3. Capabilities and Competencies (30%): Applicant demonstrates the institutional experience and expertise to effectively implement the requirements of this solicitation (or the application includes formal agreements with partners with the appropriate experience and expertise). Applicant has staff with the appropriate training and experience to implement project activities and/or documents its plans and position descriptions for staff to be hired.
4. Plan for Collecting the Data Required for this Solicitation's Performance Measures (10%)
5. Budget (10%): Complete, cost effective, and allowable (e.g., reasonable, allocable, and necessary for project activities). Budget narratives should demonstrate generally how applicants will maximize cost effectiveness of grant expenditures. Budget narratives should demonstrate cost effectiveness in relation to potential alternatives and the goals of the project.³

Review Process

OVC reviews the application to make sure that the information presented is reasonable, understandable, measurable, and achievable, as well as consistent with the solicitation. See the [OJP Grant Application Resource Guide](#) for information on the application review process for this solicitation.

In addition, if OJP anticipates that an award will exceed \$250,000 in federal funds, OJP also must review and consider any information about the applicant that appears in the non-public segment of the integrity and performance system accessible through SAM (currently, the Federal Awardee Performance and Integrity Information System, FAPIIS).

Important note on FAPIIS: An applicant, at its option, may review and comment on any information about itself that currently appears in FAPIIS and was entered by a federal awarding agency. OJP will consider any such comments by the applicant, in addition to the other information in FAPIIS, in its assessment of the risk posed by the applicant.

Absent explicit statutory authorization or written delegation of authority to the contrary, all final award decisions will be made by the Assistant Attorney General, who may take into account not

³ Generally speaking, a reasonable cost is a cost that, in its nature or amount, does not exceed that which would be incurred by a prudent person under the circumstances prevailing at the time the decision was made to incur the costs.

only peer review ratings and OVC recommendations, but also other factors as indicated in this section.

F. Federal Award Administration Information

Please see the [OJP Grant Application Resource Guide](#) for information on the following:

Federal Award Notices

Administrative, National Policy, and Other Legal Requirements

If selected for funding, in addition to implementing the funded project consistent with the OJP-approved application, the recipient must comply with all award conditions, and all applicable requirements of federal statutes and regulations (including applicable requirements referred to in the assurances and certifications executed in connection with award acceptance).

For additional information on these legal requirements, see the “Administrative, National Policy, and Other Legal Requirements” section in the [OJP Grant Application Resource Guide](#).

Information Technology (IT) Security Clauses

General Information About Post-Federal Award Reporting Requirements

In addition to the deliverables described in [Section A. Program Description](#), any recipient of an award under this solicitation will be required to submit certain reports and data.

Required reports. Recipients typically must submit quarterly financial reports, semiannual progress reports, final financial and progress reports, and, if applicable, an annual audit report in accordance with the Part 200 Uniform Requirements or specific award conditions. Future awards and fund drawdowns may be withheld if reports are delinquent. (In appropriate cases, OJP may require additional reports.)

See the [OJP Grant Application Resource Guide](#) for additional information on specific post-award reporting requirements, including performance measures data.

G. Federal Awarding Agency Contact(s)

For OJP contact(s), see page 2.

For contact information for Grants.gov, see page 2.

H. Other Information

Please see the [OJP Grant Application Resource Guide](#) for information on the following:

Freedom of Information and Privacy Act (5 U.S.C. 552 and 5 U.S.C. 552a)
Provide Feedback to OJP

Appendix A: Application Checklist Addressing Female Genital Mutilation and Cutting

This application checklist has been created as an aid in developing an application.

What an Applicant Should Do:

Prior to Registering in Grants.gov:

- Acquire a DUNS Number (see [OJP Grant Application Resource Guide](#))
- Acquire or renew registration with SAM (see [OJP Grant Application Resource Guide](#))

To Register with Grants.gov:

- Acquire AOR and Grants.gov username/password (see [OJP Grant Application Resource Guide](#))
- Acquire AOR confirmation from the E-Biz POC (see [OJP Grant Application Resource Guide](#))

To Find Funding Opportunity:

- Search for the Funding Opportunity on Grants.gov (see [OJP Grant Application Resource Guide](#))
- Select the correct Competition ID (see page 10)
 - OVC-2020-17554 – Purpose Area 1: Training and Technical Assistance Provider
 - OVC-2020-17555 – Purpose Area 2: Project Sites
- Access Funding Opportunity and Application Package (see [OJP Grant Application Resource Guide](#))
- Sign up for Grants.gov email [notifications](#) (optional)
- Read [Important Notice: Applying for Grants in Grants.gov](#)
- Read OJP policy and guidance on conference approval, planning, and reporting available at ojp.gov/financialguide/DOJ/PostawardRequirements/chapter3.10a.htm (see [OJP Grant Application Resource Guide](#))

After Application Submission, Receive Grants.gov Email Notifications That:

- (1) application has been received,
- (2) application has either been successfully validated or rejected with errors (see [OJP Grant Application Resource Guide](#))

If No Grants.gov Receipt, and Validation or Error Notifications Are Received:

- Contact OVC regarding experiencing technical difficulties (see page 2)

Overview of Post-Award Legal Requirements:

- Review the “[Overview of Legal Requirements Generally Applicable to OJP Grants and Cooperative Agreements - FY 2020 Awards](#)” in the [OJP Funding Resource Center](#).

Scope Requirement:

- The federal amount requested is within the allowable limit(s) of:
Purpose Area 1: \$1,200,000 Purpose Area 2: \$300,000

Eligibility Requirement: Eligible applicants are public agencies (including public agencies of federally recognized Indian tribes), institutions of higher education (including tribal institutions of higher education), and for-profit and nonprofit organizations (including tribal organizations).

What an Application Should Include:

The following items are critical application elements required to pass Basic Minimum Requirements review. An application that OJP determines does not include the application elements designated to be critical, will neither proceed to peer review, nor receive further consideration.

- Program Narrative (see page 7)
 - Budget Detail Worksheet, including Narrative (see [OJP Grant Application Resource Guide](#))
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- Application for Federal Assistance (SF-424) (see [OJP Grant Application Resource Guide](#))
 - Project Abstract (see page 7)
 - Program Narrative (see page 7)
 - Description of the Issue* (see page 8)
 - Project Design and Implementation* (see page 8)
 - Capabilities and Competencies* (see page 8)
 - Plan for Collecting the Data Required for this Solicitation's' Performance Measures* (see page 9)
 - Budget Detail Worksheet (including Narrative) (see [OJP Grant Application Resource Guide](#))
 - Indirect Cost Rate Agreement (if applicable) (see [OJP Grant Application Resource Guide](#))
 - Financial Management and System of Internal Controls Questionnaire (see [OJP Grant Application Resource Guide](#))
 - [Disclosure of Lobbying Activities \(SF-LLL\)](#) (see [OJP Grant Application Resource Guide](#))
 - Applicant Disclosure of Pending Applications (see [OJP Grant Application Resource Guide](#))
 - Applicant Disclosure and Justification – DOJ High Risk Grantees (if applicable) (see [OJP Grant Application Resource Guide](#))

Additional Attachments

- Request and Justification for Employee Compensation; Waiver (if applicable) (see [OJP Grant Application Resource Guide](#))